

FIRST YEAR DEGREE VALIA COLLEGE ADMISSIONS 2020-21

FREQUENTLY ASKED QUESTIONS

1. **Is it compulsory to fill the Preadmission online enrollment form on the University website?**
YES. A student who does not do so cannot be considered for admission.
2. **Is it compulsory to fill the Preadmission online enrollment form on the University website separately when applying for separate programs and colleges?**
YES.
3. **Is it necessary to fill college admission forms separately when applying for separate programs?**
YES. Each user name and password can be used only to apply for one program.
4. **Which are the programs for which in house quota is applicable?**
In-house quota is applicable only for B.Com it is **NOT** applicable for other programs (BSc-IT, B.M.S, B.M.M, B.A.F)
5. **Who is eligible to apply under In-house quota?**
Any student who has appeared for and passed H.S.C from our Junior College as a regular student is considered an in-house student. However a student who has appeared for and passed H.S.C as a private candidate through the college is **NOT** an in-house student.
6. **Will there be a merit list for in-house students?**
NO. All admissions for in-house students are given across the counter and no separate list will be displayed .Students who fail to take direct admissions during the stipulated time by submitting hard copies of filled admissions forms in the college office will not be considered for admissions later.
7. **Can a student apply in open as well as reserved category for the same program in the same college by filling up separate forms?**
NO. This is not permitted any student found doing so will lose both the seats even if the students name appears in the list.
8. **My name appeared in the Merit List. However I could not secure my admission. Can I take admission later?**
A student who fails to secure admission in the prescribed time after his / her name appears in the merit list is not eligible to take admission during the regular (Merit admission) process. However, the student may apply to the Non Merit admission process which will start at the end of the Merit based process. Admission is still subject to availability of seats and the discretion of the management.
9. **Which documents are required for securing admissions under reserved quota (S.C., S.T, O.B.C etc)?**
Read admission notice clearly for list of documents. Documents not issued by competent authorities will not be considered. Students possessing caste certificates (Except Scheduled Caste) issued by other states will not be eligible for reservation benefits. Please note students whose names appear on the list must submit all documents at the time of securing admission failing which they will lose their seat and no claim in this regard will be entertained subsequently.
10. **I have a caste certificate in my Father's / Mother's name and have applied for mine. Can I submit that to secure admission under the reserved quota?**
No. Caste certificate in the name of the student who is applying for admission is mandatory. Otherwise the student cannot avail the benefits of reservation.
11. **Do we need to submit statement of marks and leaving certificate in original at the time of securing admission?**
YES.
12. **I have passed H.S.C. in second attempt and have two mark sheets what is the total marks I need to enter in the on line form?**
You need to enter marks equivalent to 35 % (228/650).Do not total up the marks of both marksheets and enter; this will not be accepted.
13. **Can admission once taken be cancelled and if so when will be documents and fees be returned?**
YES. Documents will be returned on the next day after application for cancellation however fees will be returned after three months with deductions as per university rules.