



Cosmopolitan's

Valia C. L. College of Commerce & Valia L. C. College of Arts, D. N. Nagar, Andheri (West), Mumbai-400053.

Date: 27.05.2022

SYBCOM ADMISSIONS (2022-2023)

Submission of admission forms & payment of fees	Fees	Documents to be submitted
INHOUSE REGULAR STUDENTS 21-22 BATCH ONLY Wednesday 1 st June 2022 to Saturday 4 th June 2022 Last date for fee payment -Monday 6th June 2022 Admission platform: Teach Us app (READ DETAILED INSTRUCTIONS FOR STEPS)	OPEN CATEGORY Rs. 7055/- Payable online RESERVED CATEGORY Fees to be paid will be informed after document verification in college office.	OPEN CATEGORY 1) Xerox copy of FYBCOM Statement of Marks (Semester I & II) 2) Xerox copy of Aadhar Card RESERVED CATEGORY Students belonging to SC/ST/DT/NT/VJ/OBC /SBC should submit one Xerox copy of the following documents in college office 1. Xerox copy of FYBCOM Statement of Marks (Semester I & II) 2. Xerox copy of Aadhar Card 3. Domicile Certificate of student 4. SSC Statement of Marks 5. HSC Statement of Marks 6. Ration Card 7. Caste Certificate in the name of the student 8. Income Certificate 9. Non-Creamy layer Certificate (Wherever applicable)

All students please note admissions after the dates as per schedule mentioned above will be subject to availability of vacant seats.
Ex-students from earlier batches and outside students seeking admission to second year must contact college office in person with all documents.

Sudhas. Neer.

Principal

Steps for Online Admission Process for SYBCOM Admissions

Regular students of FYBCOM 2021-22 Batch Only

PLEASE FILL UP ALL YOUR DETAILS AND UPLOAD PHOTO AND SCANNED SIGNATURE CAREFULLY.

ADMISSION WILL STAND CANCELLED IF WRONG INFORMATION IS FILLED UP.

1. Read the admission notice carefully.
2. Keep scanned photograph and signature ready for upload.
3. Check the payment options available for fee payment. (Mentioned in the notice and on the online admission form)
4. Open TeachUs app on your mobile device. Update the app on playstore.

Teach Us app - Download links For Students!

Android

<https://play.google.com/store/apps/details?id=com.thinkmonk.teachus>

iOS

<https://itunes.apple.com/in/app/teach-us/id1392613722?mt=8>

5. Click on Admission Tab on the home page.
6. Complete the online application form by entering data in the appropriate fields. Check the prefilled data and in case of changes edit the information.
7. For qualifying exam details **Sem I, II** data is prefilled if there are any discrepancies in this data contact college office.
8. After completion of application form, you will receive a 'Application Received' message.
9. Submit printout of admission form along with xerox copies of all previous grade cards.
10. After application is checked by office online, a notification will be received by you.
11. Make full fee payment online on the app.
12. Await confirmation message of Verification of payment from the college on the app.
13. Once you receive the payment confirmation, your admission is confirmed.
14. Admission process is complete.

Read the admission notice carefully



Check the online payment options available for fee payment. (Mentioned in the notice and on the online admission form)



Open TeachUs app on your mobile device. Update the app on playstore.



Click on Admission Tab on the right top corner of the home page.



Complete the online application form.



For optional subject indicate preference



Submit hard copy of the form along with xerox copies of all previous grade cards.



Office will check your form online and once checking is complete you can pay fees



After fee payment is verified with the Bank; You will receive ' Admission Approved ' message .



Admission process is now complete.