

Dated: 29.06.2022

**F.Y.B.Sc.(IT) ADMISSION 2022-2023.  
FIRST MERIT LIST – ADMISSION PROCEDURE**

Students whose names appear in the Merit List should note that

- 1) They should take admission from **Thursday, 30<sup>th</sup> June 2022 to Wednesday, 6<sup>th</sup> July 2022 between 9.30 am to 1.00 p.m. (Verification of documents & Payment of fees 1<sup>st</sup> floor Room No. 102) only on working days**
- 2) If they do not take admission on the dates mentioned above they will not be considered under any circumstances and the seats will be allotted to the students from the waiting list as per merit.
- 3) Students should come with all necessary documents failing which admission will not be granted.
- 4) **Students belonging to reserved categories must possess all necessary documents at the time of admission to avail of fee concessions failing which fee concession will not be granted.**
- 5) Students must come with parents at the time of admission.

**Fees & Document Details**

**Open Category & Common documents for all categories**

- Printed copy of College Online Admission Form
- Printed copy of Pre Admission Online Enrolment Form (University Form)
- Yuva Raksha Form & Declaration Form – Download PDF from website (college) and then fill up
- Declaration form (University)
- Original and two Xerox copies of XIIth Statement of marks & Leaving Certificate.
- Xerox copy of Xth Statement of marks.
- Xerox copy of Aadhar card
- **Fees Rs.30145/-(DD drawn in the name of “The Principal, Valia C.L.College of Commerce)**

### Documents for Reserved Category

- Printed copy of College Online Admission Form
- Printed copy of Pre Admission Online Enrolment Form (University Form)
- Yuva Raksha Form & Declaration Form – Download PDF from website (college) and then fill up
- Declaration form (University)
- Original and two Xerox copies of XIIth Statement of marks & Leaving Certificate.
- Xerox copy of Xth Statement of marks.
- Income Certificate for SC category Form 16 or Tahsildar (2021 – 22) (Below – 250000)
- Caste Certificate in the name of student (Maharashtra State only)
- Non Creamy Layer Certificate
- Ration Card
- Domicile Certificate in the name of student (Maharashtra State only)
- Xerox copy of Aadhar card
- **Fees Rs.3915 /- (DD drawn in the name of “The Principal, Valia C.L.College of Commerce)**

### Additional Documents for Gujarati Linguistic Category\*\*

**Certificate from the Head of the Community / Trust / Institution (Government recognized) confirming the claim.**

Kindly note: \*\*

The **Applicant’s mother tongue must be Gujarati** and he/she must have passed **HSC examination from the state of Maharashtra.**

- In case the student is **not GUJARATI by birth**, but the mother of the applicant is Gujarati, the **Marriage Certificate** of the parent indicating mother’s name must be produced for **verification.**

- In case of doubtful surnames, the parent’s **10<sup>th</sup> Std marksheet indicating Gujarati as one of the subjects at the 10<sup>th</sup> Std. OR Certificate from the Head of the Community / Trust / Institution (Government recognized) confirming the claim.**

### Additional Document for 3% Reservation (as applicable)

Proof /Letter of Transfer of parent of a Central/State Government Employee

Proof / Letter of Existing /Ex-Army personnel

Proof / Certificates of student’s National / State level – Sports & Cultural achievements

Proof / Letter confirming - Student –is a widow or destitute herself

Proof / Letter confirming students’ parent / grand-parent was a freedom fighters

**Govt. of India does not provide Freeship or Scholarship for OBC, SBC, VJ NT students of BMS & B.Sc.(IT) programmes.**

**No Freeship or Scholarship for EBC students**

*Shobha Meun*

**Principal**

**PRINCIPAL**

Valia C. L. College of Commerce  
& Valia L. C. College of Arts,  
Andheri (W), Mumbai - 400 053.