



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		COSMOPOLITANS VALIA CHHAGANLAL LALJIBHAI COLLEGE OF COMMERCE AND VALIA LILAVANTIBEN CHHAGANLAL COLLEGE OF ARTS
• Name of the Head of the institution		Dr. Shobha Menon
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		02226303583
• Mobile no		9969021083
• Registered e-mail		principal.valiacollege@gmail.com
• Alternate e-mail		iqacconvenor@gmail.com
• Address		D. N. Nagar, Cosmopolitan Education Society Road, Andheri (West)
• City/Town		Mumbai
• State/UT		Maharashtra
• Pin Code		400053
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education

• Location	Urban									
• Financial Status	UGC 2f and 12(B)									
• Name of the Affiliating University	University of Mumbai									
• Name of the IQAC Coordinator	Dr. Bageshree P. Bangera Bandekar									
• Phone No.	02226303583									
• Alternate phone No.	0226303125									
• Mobile	9969023926									
• IQAC e-mail address	iqacconvenor@gmail.com									
• Alternate Email address	principal.valiacollege@gmail.com									
3.Website address (Web link of the AQAR (Previous Academic Year)	https://valiacollege.co.in/wp-content/uploads/2022/10/AQAR-2020-21.pdf									
4.Whether Academic Calendar prepared during the year?	Yes									
• if yes, whether it is uploaded in the Institutional website Web link:	https://valiacollege.co.in/wp-content/uploads/2022/12/Academic-Calendar-21-22-R.pdf									
5.Accreditation Details										
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to					
Cycle 1	B+	2.75	2004	16/02/2004	15/02/2009					
Cycle 2	B	2.55	2016	17/03/2016	16/03/2021					
Cycle 3	B++	2.97	2023	24/06/2023	23/06/2028					
6.Date of Establishment of IQAC	20/10/2014									
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,										

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	nil
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		4		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> • If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>IQAC in association with various departments and associations organized faculty development programs for the teaching staff. IQAC organized sessions on mental and physical well-being for administrative staff. IQAC conducted orientation session for First Year students and their parents and for teachers with regards to gearing up for NAAC Reaccreditation IQAC collected feedback from students, alumni and various other stakeholders on syllabus, teaching-learning and overall college facilities and infrastructure. IQAC initiated the process of NAAC accreditation for the college for its third cycle.</p>				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				

Plan of Action	Achievements/Outcomes
1. To conduct Faculty development programs for teaching staff	1. Various Faculty development programs for teaching staff were conducted such as Counsellor's Training for Educators and Effective MCQ design
2. To conduct capacity building sessions for students	2. Variety of Capacity building sessions were conducted for students on using Insta for marketing purposes, using Google Slides for making presentations and developing Business posters and brochures using Canva
3. To collect feedback from stakeholders	3. IQAC collected feedback from students, alumni and various other stakeholders on syllabus, teaching-learning and overall college facilities and infrastructure.
4. To conduct well-being sessions for administrative staff	4. IQAC organized sessions on mental and physical well-being for administrative staff on Efficiency at Workplace and 'Yogya Aahar and Vihaar' on diet and exercise.
5. To initiate the NAAC accreditation process	5. IQAC initiated the process of NAAC accreditation for the college for its third cycle through a session on preparing for NAAC Reaccreditation in association with IQAC Cluster India after which teachers were allocated work on various criteria.
6. To conduct training workshop and develop Program, Program Specific and Course Outcomes	6. A workshop was conducted on 'Effective Writing of Learning Outcomes' This workshop helped teachers to develop Program, Program Specific and Course Outcomes of their respective courses. Same has been compiled and put up on the college

	website.
7. To conduct orientation session for first year students	7. IQAC conducted orientation session for First Year students and their parents to ensure their smooth induction in the degree college.
8. Conducting inter-collegiate events in association with other organisations	8. Various intercollegiate events were conducted in association with other colleges such as Suicide Awareness and Prevention Training for Educators in collaboration with Sisters Living Work, Session for administrative staff in association with FOWAI FORUM and so on
9. Provide internship opportunities for students through collaborations and MOUs.	9. College collaborated with number of organisations for providing internship opportunities for students such as Think Monk Info LLP, Datagami Technology Services Private Limited, Aditi Puri Charitable Trust, M.K. Pawaskar & Co., Digiterz, Rajpurohit & Tiwari Chartered Accountants, Tilak & Co.
10. Conduct activities under faculty and student exchange with other educational institutions through MOUs and collaborations.	10. College participated in number of Faculty Exchange and Students Exchange Programs with which it has signed MOUs or those with whom it signed MOUs in the current year. The colleges include DTSS, Smt. Kamala Mehta College, M V Mandali's College, Nava Samaj Mandal Degree College, M. K Sanghvi College of Commerce, Claras College and B.L. Amlani College of Commerce & Economics & M.R. Nathwani College of Arts
13. Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Council	01/07/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021 - 22	31/12/2022
15.Multidisciplinary / interdisciplinary	
<p>The College is affiliated to University of Mumbai and hence need to strictly adhere to the Curriculum prescribed by the University of Mumbai from time to time for various programmes / courses. In the first and second year of all the programmes in Arts and Commerce, the University has introduced and the college offers Foundation Course, which encompasses a multidisciplinary approach. The course has various topics in humanities and sciences and covers disciplines like Economics, Political Science, Psychology and Environmental Science. Some of the topics covered are The Indian Constitution, Significant Aspects of political processes, Globalization and Indian Society, Concept of Liberalization, Privatization and Globalization, Human Rights - Origin and evolution of the concept, Universal Declaration of Human Rights, Ecology, Understanding stress and Conflict, Managing stress and conflict in contemporary society . The syllabus also has topics on Science and Technology like Laser Technology, Geographic Information System, Remote sensing, Satellite technology, Global Positioning system and Information and Communication system. The college offers a number of programs under the commerce faculty but also offers one programme each under the arts, management studies and science faculty. The college which has predominantly commerce programs also offers a program each in media, management studies as well as in Information Technology at the undergraduate level. The management studies program offers specializations in marketing human resources and finance but has an inter-disciplinary approach as it combines disciplines like accounting, economics, statistics and psychology and information technology. The objective is to have students entering the industry to be generalists with relevant depth of their chosen discipline. The college also has under the same management and housed in the</p>	

same premises the Valia Centre of Excellence which offers variety of professional courses across various disciplines as well as Valia School of Management offering a Post Graduate Diploma in Management. The introduction of NEP 2020 will give our college an opportunity to collaborate with these institutions to enhance academic activities in various departments of our college.

16.Academic bank of credits (ABC):

The College is affiliated to University of Mumbai and is not an independent degree granting body or an autonomous college. The University has already introduced credit system in its various programs which is also being followed by the college. When the NEP comes into effect from 2023-24 the college will register under the National Academic Depository (NAD) as per directions from the affiliating University. With the multiple exit options, the students will be provided with the academic credits earned at each exit option. The Academic Bank of Credit (ABC) would be particularly relevant and useful to our students who have to often take breaks in their academic journey and even migrate to other parts of the country due to compelling personal reasons so the college will facilitate the process of multiple entry and exit by registering itself and depositing credits earned in the depository.

17.Skill development:

The college offers opportunities for skill development through a dual model. On the one hand the college has under the same management and housed in the same premises the Valia Centre of Excellence which offers variety of professional courses across various disciplines including digital marketing, social media marketing, tally and GST as well as cybersecurity. On the other the college has MOU with other institutions and offer courses in graphic designing, advanced Java, CCNA, hardware and networking, microfinance and equity market. The college will lay greater emphasis on these skill enhancement courses with the active implementation of NEP from the coming academic year as integration of these courses into the curriculum will become possible.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has a considerable number of students who have had their basic schooling in an Indian language so they are well versed in

that language. Hence faculty use Hindi and the local state language Marathi to clarify concepts to students in the classroom. All faculty are fluent in Hindi and the local language as well as their mother tongue so the Indian languages are used extensively to facilitate effective communication both inside and outside the classroom. A number of competitions like essay writing poetry writing elocution and storytelling are organized at the college level where students are encouraged to write or speak in an Indian language. The college magazine also gives students an opportunity to express their creativity using Indian languages as it has both a Hindi section as well as a Marathi section. Students also participate in intercollegiate level competitions of folk dance and singing which again have a focus on local language and culture. Exhibitions are organised which showcase the diversity of Indian culture as a part of regular teaching and learning.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has adopted Outcome Based Education (OBE) approach. Under the guidance of the IQAC the process started with a workshop by experts on Blooms Revised Taxonomy to understand the philosophy behind this student centric approach. This was followed by department wise meetings of faculty in which after a series of brain storming sessions the Program Specific Outcomes (PSO) and Course Outcomes (CO) were written down. This was followed by the process of mapping these to the Program Outcomes (PO) of general higher education. After the mapping process was completed for all courses across all programs the deliberations on attainment started. A framework to calculate attainment based on both direct and indirect parameters was then developed and implemented. The curriculum delivery is structured keeping in mind the outcome-based model and the College facilitates developing graduate attributes like inter-disciplinary knowledge, problem solving skills, effective communication, life-long learning, ethics, and environment and sustainability. However, since the college is affiliated and not autonomous there are restrictions on our implementation of this taxonomy to evaluation methods.

20.Distance education/online education:

The college is affiliated to University of Mumbai, we cannot use the

distance education format for any of our regular programs. However, during the pandemic in 2020, the college was compelled to move to an online mode of education. At the college level, teachers and students were trained with usage of online teaching-learning technology. The College conducted lectures, exams, and also other academic activities online during the pandemic. The college continues to use the online system for its Continuous Internal Evaluation for those programs where the college can design the evaluation method. The college also conducted add on and certificate courses online during the pandemic and found that student enrolment for these courses was higher when conducted online. So now the college has decided to use a hybrid or blended learning approach for all its courses which are not affiliated to the university. A number of capacity building initiatives were also conducted online and benefitted students immensely. The college used google classroom to share content with students during the pandemic and currently uses an application to share course content with students. The college proposes to continue with a blended approach in future too.

Extended Profile

1.Programme

1.1	270
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2663
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	566
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	867
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	30
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	32
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	75.05
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	258
Total number of computers on campus for academic purposes	

Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum delivery system of the college is well-planned and executed. Timetables for all programs are prepared considering all courses and workload of faculty members. Faculty members submit class wise and course wise teaching plans and the completion of syllabus as per these teaching plans is monitored by heads of departments and course coordinators. Faculty are encouraged to remain abreast of the latest developments in their field for effective curriculum delivery. In order to do this, faculty are encouraged to attend various faculty development programmes and also participate in seminars / workshops / conferences at national and international level. Industry experts and experienced faculty from other colleges are invited by different departments to conduct guest lectures to supplement the information available in books. Students also attend lectures at other colleges under student exchange programs. Inter collegiate as well as intra collegiate competitions are held which helps in honing their leadership, management, communication, and interpersonal skills, resulting in their holistic development. Lectures were conducted using zoom platform in the first half of the year due to the pandemic however later lectures moved to a hybrid mode. Google classroom was used to share course content with students thus ensuring effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_1/1.1.1/1.1.1.%20-%20Corrected%20SSR%20Additional%20Information%20Link.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared before the start of academic year and every department contributes to its preparation. The IQAC arranges a meeting with Heads of Departments (HoDs), coordinators and convenors of different committees to draw up the academic calendar. This academic calendar is comprehensive and incorporates the dates of all the examinations including Continuous Internal Evaluation, lectures and different breaks. The Continuous Internal Evaluation is generally scheduled at the middle of a term. This structure ensures that departments/committees are able to plan for

their own activities and avoid conflict of dates and venue. Schedules for First and Second-year semester end and backlog examinations and internal evaluation in all self- financed programs are decided by the college and the dates for the Third Year University examinations are incorporated into the calendar once they are announced by the affiliating university. In the year 21-22 all the examinations of the odd semesters were conducted by the college online due to the pandemic situation as per the dates were given by the University however some of the even semester examinations were conducted offline. The academic calendar was prepared keeping in mind the pandemic situation and almost all other activities were held online.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://valiacollege.co.in/wp-content/uploads/2022/12/Academic-Calendar-21-22-R.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

480

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college uses a multipronged approach in order to integrate these cross-cutting issues into the curriculum. Using a blended approach class room teaching is augmented by organizing various activities which draw attention to these issues. Foundation Course, a

compulsory course offered across all programs in both Commerce and Arts faculty has issues of gender, human values and environmental sustainability woven into the syllabi. The Bachelor of Management Studies program offers courses on both Environmental Management and Ethics and Governance. There are two courses exclusively devoted to these issues namely Media Gender and Culture and Media Laws and Ethics offered under the Faculty of Arts (Multimedia and Mass Communication) The Faculty of Science (Information Technology) offers a course exclusively devoted to Green Computing. The importance of environment and sustainability is emphasized when the college regularly organizes collection drives for plastic, e-waste and old newspapers and has systems for wet waste segregation and e waste bins installed prominently. Competitions like poster making, essay writing and expert lectures and street plays are organized on these issues. Thus, the college incorporates cross cutting issues of environment sustainability gender and ethics into the learning experience both inside and outside the classroom.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2058

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://valiacollege.co.in/wp-content/uploads/2023/01/Students-Feedback-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://valiacollege.co.in/wp-content/uploads/2023/01/Students-Feedback-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2663

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

217

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a system whereby it identifies students based on their academic performance. At the entry point into degree program the college uses three criteria namely, the marks obtained in qualifying exam, recommendations from respective course faculty as well as a baseline test for the students of first year. Based on all these criteria students are categorised into advanced and slow learners.

Once the identification of students is done the activities are designed. Generally, weaker students are required to attend remedial lectures which are scheduled by respective departments. These remedial lectures help in clearing their doubts regarding the course and provide a platform for giving students personal attention as the groups are smaller. Students are also provided with notes and past question paper sets so that students can practice the concepts taught in class.

In order to sharpen and imbibe in advanced learners, practical aspects of the subject that they are learning and foster greater interest in the program various activities are designed. These programs consist of guest lectures by experts from the industry so that advanced learners get greater insight about the subject or course they are specializing in. Workshops are arranged which give advanced learners hands-on exposure.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2663	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is the process of learning through experience enabling students to learn in a more practical manner. To complement classroom learning college arranges lectures by experts from different fields which facilitates vicarious learning. Students are encouraged and assisted to gain professional experience through internships.

Participatory learning involves a student centric approach where students play an active role and facilitates learning from peers and makes education interesting and enjoyable. The activity-based learning includes participation in various academic competitions and expert sessions organised by the college.

Problem Solving methods facilitate development and enrichment of student's creativity, decision-making ability, critical thinking, and reasoning power. Students are encouraged to participate in research competitions organised by the university and present their research work. Business plan and entrepreneurship competitions and

discussion of case studies encourage students to develop innovative solutions to problems.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college emphasises ICT infusion in pedagogy to improve learning and make it more student centric. The entire college campus is Wi-Fi enabled and faculties extensively use multimedia teaching aids like LCD projectors, audio-video facilities and computer/laptops systems to conduct lectures in the classrooms. Faculties share PowerPoint Presentations with students and use video clips available on the World Wide Web in the classroom. Teachers make use of subscribed e-resources such as INFLIBNET N-list and open resources available on the internet like YouTube, SlideShare, websites, PDF, E- books and share the same with the students. The college conference hall and audio-visual room are digitally equipped with a projector and audio system and are used for expert talks and various competitions. During the pandemic all lectures regular, expert, remedial and add on and all activities were conducted online using Zoom platform. Google classrooms and Teach Us app are used to share all content with students including study material and assignments. Kahoot app is used for conducting quizzes for students. So the college facilitates teaching and learning using multiple ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

273.8

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to the University of Mumbai and internal and external assessment is conducted as prescribed by the University. The Examination Committee is responsible for the conduct of all assessments. The committee frame time table which is then communicated to students through website and notice board. The committee appoints paper setters and examiners in consultation with the HODs and 2/3 sets of question papers are collected for examinations. Question papers are drawn as per University prescribed paper pattern and is communicated to students well in advance. Model solutions are prepared by paper setters. External moderators are appointed as per University norm. In courses with project work it is conducted by respective course faculty after issuing notices regarding nature of project and mode and date of submission and the marks are submitted to the examination committee after assessment. Results are declared within stipulated time. Students who cannot appear for examinations, due to medical reasons and/or while representing the college in various other activities, may appear for additional examination. Unfair means are dealt as per the ordinance of University of Mumbai by an independent committee. During the pandemic the entire process was conducted online using an app. To acquaint students with the application, students were provided with a demonstration followed by mock examination on the application. During the examination, technical problems faced by students were immediately resolved by the team of faculty monitoring the process.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

The Examination Committee's grievance redressal committee looks after grievances if any that a student might have related to any aspect of the exam. Students are informed about the mechanism of redressal through the display of relevant information on the notice board and website of the college. Such students with grievances are required to fill a grievance redressal form available in the college office. From amongst the members of the exam committee, a grievance redressal committee is formed that looks after students' exam related grievances. In case of internal assessment related grievances, the grievance redressal committee resolves the issues in consultation with the principal. Students who are dissatisfied with the grades obtained are given an opportunity to apply for revaluation and photocopy of answer book.

Grievances related to university examinations are routed in writing to the university through the college office and the response received is duly communicated to the aggrieved student. The entire process is time bound efficient and transparent.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course Outcomes (COs) are written using action verbs based on six levels of cognitive learning according to Bloom's Revised Taxonomy. These are grouped into LOTS (Lower Order Thinking Skills - Remembering Understanding, Applying) and HOTS (Higher Order Thinking Skills- Analysing, Evaluating, and Creating).

Program Outcomes (POs) are formulated using the UGC LOCF and the guidelines as outlined in the NAAC manual and include Critical Thinking, Effective Communication, Social Interaction, Effective Citizenship, Ethics, Environment and Sustainability, Self-directed and Life-long Learning and reflect what the students graduating from any of the educational programs should be able to do

Three Program Specific Outcomes (PSOs) have been prepared per program and they describe what the graduates of a specific

educational program should be able to do.

COs are written at the departmental level and discussed and approved in the departmental meetings and POs and PSOs are formulated by a committee consisting of the Principal IQAC coordinator and the different HODs.

The POs and PSOs are communicated to students parents/guardians during the orientation programme.

The outcomes of the course are discussed in departmental meetings. Course outcomes are reviewed at the start and end of each unit.

Faculty members convey COs to students at start of each semester. COs, POs and PSOs are available both in college library and college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://valiacollege.co.in/wp-content/uploads/2022/11/POPSO-CO-CONSOLIDATED.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of CO and PO for all the programs is calculated using a combination of direct and indirect components. The steps are as follows:

1. Course Outcomes for all courses and Program Outcomes for all programs are written. 2. Relationship of Course Outcomes to Program Outcome is mapped as follows

High relationship- 3 Moderate Relationship -2 Low Relationship-1 No Relationship- Blank

3. Contribution of all the courses to the program is obtained as a Weightage (Number of H/M/L under a given PO multiplied by 3/2/1 respectively)

4. Course contribution (Course Weightage) of a particular course to the program is calculated using the formula

Course Weightage=Total scoring of CO of one course in each PO and PSO÷ Total scoring of CO of all courses in each PO and PSO×100

5. Direct attainment component is calculated on the basis of percentage of students scoring above 50 % aggregate marks (Grade B and above) in a given course.

6. Indirect attainment component is calculated on the basis of feedback by students wherein all cases of 'Strongly agree', 'Agree' and 'Undecided' are considered favourable.

7. Final Weighted Contribution of CO in attainment of PO and PSO is calculated using the formula Final Weighted Contribution of a course=Course attainment score × course weightage score. 8. Final attainment is derived by consolidating the weighted contribution of all course attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105664/2.6.1_1674816757_9995.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

827

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_2/Annual%20Report%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://media.valiacollege.co.in/AQAR%2021-22/Criteria_2/Student%20Satisfaction%20Survey%2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.datagami.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The E-Cell and Incubation Centre and Start up Cell were established with the objective of incubating the entrepreneurial spirit of students by organising various activities. The main aim of the cell is to encourage and support the entrepreneurial ideas of students by providing financial, infrastructural and moral support. A number of activities in collaboration with industry were conducted for the students. Sessions on Instagram marketing, sharp presentation skills and E-poster preparation on Canva were conducted by the E-Cell and Incubation Centre. Five students of the college were provided with financial support to attend a five days entrepreneurship development programme. Notch-up! - take yourself to a next level - a capacity building initiative organised by the college consisted of a series of workshops focused on professional skills upgradation, personality development and grooming. A business plan and advertisement competition PLAN UP was conducted for aspiring young entrepreneurs to showcase their business ideas and advertising skills. A competition, BRAND O MANIA was conducted in which students had to design a product or service as well as its logo name and other aspects of its branding. The college constantly strives to provide opportunities and an ecosystem for innovations, creative ideas and transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://media.valiacollege.co.in/NAAC/Criteria_3/3.2_Innovation_Ecosystem%20/3.2.1/3.2.1-2021-2022.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://valiacollege.co.in/wp-content/uploads/2023/03/Phd-Guide-students-21-22.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has conducted a number of extension activities in the community to foster holistic development of students through developing sensitivity to social issues. The extension activities are carried out through the National Service Scheme (NSS) and a special body set up within the college called Student Social Responsibility Cell(SSRC). The prominent activities conducted include:

- A Covid vaccination centre set up in the college premises entirely operated by students in collaboration with MCGM which provided free vaccinations to 34,918 people across various social strata over a period of nine months.
- Environment protection through E waste collection drives and setting up E-waste bins in the college premises for students and the general community. and collection and recycling of plastic bottles from the community.
- Donation drives in college and public places - clothes and toys
- Collection and sale of old newspapers to support education of

underprivileged children.

- Students prepared Diwali greeting card and sent them to soldiers at the Kutch border.
- Sanitary Napkin distribution
- Selling of lamps (diyas) prepared by destitute women to generate funds
- Cotton and paper bag making
- Organ Donation Awareness among students and community.
- Teaching Internship Programme

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

16

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

59

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2566

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

119

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spread over a campus area of 40698.35 sq. ft and a built-up area of 15352.41 sq. ft has adequate infrastructure and physical facilities for teaching learning purposes. The facilities available are :

- 30 wi-fi enabled spacious lecture rooms equipped with projectors
- Two computer laboratories with 123 computers and 50 MBPS broadband speed.
- Separate laboratory for the M.Sc. (I.T.) program with 20 computers with 8 GB RAM with internet speed from 30 MBPS to 50 MBPS.
- Electronics laboratory with CRO, Digital Multi meter, Electronic Telecom Kits, Microprocessor Kits and Raspberry Pi kit.
- English Language Laboratory is enabled with Wordsworth English Language learning software.
- An audio-visual room for multimedia and mass communication students.
- An air-conditioned conference room with internet facility and projector for meetings and conferences with limited participants

- An IQAC room with computers, printer and internet facility
- Department rooms for the different departments with computers, laptops and printer.
- A library and reading room measuring an area of 438.23 sq. metres with a common reading area, cubicles for teachers, reserved space and a computer for divyangjan, e-resources section, e-library, OPAC enabled computer system, reprographic section with internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college focuses on overall development of the students and provides the following facilities.

- Cultural committee room measuring 400 sq. ft. for cultural activities with various musical instruments namely harmonium, sitar, tabla, keyboard which are made available to the students for cultural activities.
- A large airconditioned state of art auditorium with an area of 8000 sq. ft with a stage area of 1000 sq. ft. and a seating capacity of 1000. It is equipped with 4 speakers, 2 subwoofers, 2 monitors and 1 signature 20-mixer and 2 LCD screens.
- A smaller airconditioned auditorium with an area of 2300 sq. ft., seating capacity of around 300.
- A well-maintained quadrangle in the college premises spread across 5276 sq. ft., open space used for activities and events.
- An open area with a stage used as a yoga and meditation zone as well as an open area for practice of street plays and sports.
- Indoor sports facility measuring 1500 sq. ft. with sports equipment for both indoor and outdoor games.

- A gymkhana with equipment measuring 980 sq. ft.
- Arrangements for hiring sports ground for annual athletic meet and football coaching.
- NSS room equipped with a computer with internet connectivity and a printer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.39

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated with MCIM Library Management Software since 2010 which is now upgraded into a cloud-based system. The system thus allows multi user remote access and is user friendly.

The software has the following modules:

- **Circulation/Transactions:** Library uses circulation module for issue and return.
- **Cataloguing:** For accessioning and entries of textbooks, reference books, donated books.
- **Subscription/Serial Management:** This module facilitates tracking of periodical subscription.
- **Labels/Barcoding:** Software gives spine label and barcode for books, barcode for patrons which can be scanned for quick circulation of books.
- **Footfalls:** Student attendance in library is recorded by scanning the barcode present in students ID card
- **Web-OPAC:** Remotely searching of library documents and their availability.
- **Reports:** Facilitates generation of reports like footfall, book purchase, creation of accession registers, fine collection, periodicals, top books issued and top users issued book.

In addition to subscribed e-resources such as INFLIBNET N-list and authentic free, open source and public domain resources are also provided. The college has a separate section with dedicated systems and computers to access e resources. Details of e-resources are displayed in the e-resources section of the library. Students are allowed to use personal laptops and devices for academic purposes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_4/4.2.1/4.2.1%20AQAR%2021-22%20Revised%20Add%20info.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.7

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

106

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college upgrades its IT facilities on a regular basis and the details of the upgraded facilities available in the college are as under :

- Internet service with a 50 mbps speed leased line and a broadband connection with 100 mbps speed and 49 Wi-Fi routers for teaching-learning purposes which are used by students and staff.
- 242 computers for students with following configuration: Processor i3, P4, Dual Core etc. 8 GB/4GB RAM, 1TB/500 GB HardDisk, 3.8 GHz CPU Speed.
- 3 state of the art computer laboratories and one language laboratory with computers which are updated with latest software and hardware and one electronics laboratory with a computer and latest equipment such as IOT kit, Raspberry pi kit and digital electronics kit.
- ICT enabled classrooms and the college has licensed logins on Zoom platform for conducting online lectures and co-curricular activities
- Tally ERP 9, and MICM software are used for administration purposes.
- Teach Us ERP system for student admission and Examination module for online examinations.
- SmartOffice software using face recognition for monitoring staff attendance
- A college website developed and hosted by I-Digitize.
- Securite End Point Security Console antivirus license for computer security and Sophos XG 135 firewall protection for network protection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://valiacollege.co.in/wp-content/uploads/2023/07/IT-Policy.pdf

4.3.2 - Number of Computers

258

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35.47

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established systems for regular maintenance and utilization of all infrastructural facilities. The system operates through the coordinated work of two faculty, a full-time caretaker, a housekeeping agency, external agencies/private vendors for the maintenance of equipment through Annual Maintenance Contracts (AMCs). All complaints regarding infrastructure can be noted by staff in the complaint register maintained in the office which is checked and acted upon by the care taker. Overall cleanliness is the responsibility of the housekeeping agency and class IV employees who work as per a duty chart. The entire premises are under closed circuit camera surveillance this helps prevent loss and damage to property. The primary responsibility of the computer and electronics laboratories is with the faculty and laboratory assistants from the department of Information Technology. College has hired the services of a professional company for regular support services relating to computer hardware and software and their technical support personnel who is available on the premises for troubleshooting and coordinates with the laboratory personnel. The responsibility of maintenance of sports and fitness equipment is the responsibility of the gymkhana and sports in-charge. As a rule, only authorized/ designated personnel can access classrooms, laboratories, sports facilities and auditoriums.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://valiacollege.co.in/wp-content/uploads/2021/05/Procedures-and-Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

158

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://media.valiacollege.co.in/AQAR%2021-22/Criteria 5/5.1.3/5.1.3%20reports%20website.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2274

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2274

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

94

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The affiliating University has not issued any guidelines to appoint elected student representatives so the college appoints class representatives using an internal system. The various academic and

administrative bodies/committees of the college have student representatives. Each class has 2 (one male and one female) class representatives. The college IQAC has two student members who attend all the meetings of the cell and contribute their ideas and liaison between the class representatives and the IQAC. Students are also involved in need identification, planning and implementation of various departmental activities. In the cultural committee students are contingent leaders for intercollegiate competitions that the college participates in. Students were the chairpersons and vice chairpersons of the various committees of Jallosh our intercollegiate festival. The N.S.S Unit is a vibrant student body consisting of 100 students. The N.S.S also has a core team of senior volunteers who are the leaders headed by a N.S.S General Secretary. The editorial board for the college magazine is comprised of students who are involved in designing the magazine. Students are also members of the statutory committees like the Women's Development Cell and the Internal Complaints Committee which deal with issues of gender sensitivity and student grievances respectively.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association named "Valia's Alumni Association" (Registration Number : MAH/MUM/394/2022/GBBSD) which was registered under the Societies Registration Act 1860 on 22.02.22.

Some of the sessions conducted under Alumni Connect a lecture series by alumni on various topics both academic and non-academic were as follows

- Ms. Minal Suryvanshi faculty with University of Mumbai - "Project Guidance".
- Mr. Akshay Kamath founder of Analitix Solutions (Tax Consultants) - "Income Tax Filing".
- Ms. Disha Pandya a national level Para -Athlete and also a creative lead and TedX and Josh Talk speaker - An inspirational life journey.
- Ms. Laxmi Mishra a team leader with Motilal Oswal Securities -Motivational Boot Camp.
- Mr. Yashwardhan Chauhan a merger an acquisition associate with GOAT brand Labs -Walking through graduation and choosing the right career.
- Ms. Prerana Katare social media and Copy writing Executive Veda Factory and a trained kathak dancer - Performing arts and the new paradigm.

Alumni also contribute by providing support to the N.S.S program officer during the NSS residential camp and. providing internship opportunities to students.

Alumni are a part of the decision-making bodies in the college like the IQAC and the CDC and also provide feedback on the syllabus.

File Description	Documents
Paste link for additional information	https://valiacollege.co.in/wp-content/uploads/2022/12/Alumni-Connect-2021-22.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Cosmopolitan's Valia College was established in 1986 under the aegis of the Cosmopolitan Education Society with the driving motto - "Knowledge is nectar". The vision and mission are as under

Vision- To maintain the highest academic standards upholding the noblest ideals and moral values, to identify hidden talent, create enlightened, empowered and socially committed students and above all good human beings.

Mission- To provide value-based quality education and training in an environment conducive to intellectual, social and cultural enrichment so as to mould responsible citizens with a harmonious blend of Indian traditions and modern technology for a better tomorrow.

The vision and mission of the college places a strong emphasis on value-based quality education to mould students into socially responsible citizens. The institution encourages the active participation of all stakeholders in working towards the vision and mission. The Heads of Departments, Co-ordinators and faculty plan and conduct activities keeping in mind the vision and mission of the college. Socially responsible citizenship is fostered through the different curricular and extra-curricular activities conducted for the students. The institution at lays emphasis on ethical behaviour

through words as well as actions thus displaying our commitment to our vision and mission.

File Description	Documents
Paste link for additional information	https://valiacollege.co.in/visionmissionobjective/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a democratic and participatory approach to governance and encourages the active participation of all stakeholders. The Governing Body delegates authority to the principal who, in turn shares it with the different levels of functionaries in the college. Decentralization and participative management functions at the college level through a mechanism for delegating authority and providing operational autonomy to all the various functionaries. The IQAC which has representatives of all stakeholders decide the thrust areas at the start of the academic year which are discussed and approved in the College Development Committee meeting and communicated to all.

Heads of Departments and convenors of committees are given complete freedom to decide to the activities to be done in consultation with their members with a broad focus on the thrust areas. Student representatives are also involved in the process of activity planning. The plans along with the time lines and budgets are decided which are subsequently submitted to the principal for approval by the Head of department/ committee convenor.

The plans prepared are reviewed from time to time and heads of departments/Convenors of different committees have the freedom to make necessary need -based modifications.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares perspective plans for a 5-year period, currently the perspective plan for 2021-22 to 2025-26 is in effect and it focusses on three major areas - Infrastructure, Academic and Administrative. The plan envisages improving the IT and sports infrastructure, adopting green practices, and conducting audits, introducing new programs/divisions, introduction of outcome-based education, linkages with other institutions, research and innovation promotion, entrepreneurship, accreditation and office automation. The plan in effect has been partially accomplished as we have completed only one year into it. This is reflected in the investment towards implementation of ICT facilities in the classrooms and IT labs and environment friendly systems like solar energy panels, rain water harvesting systems and provisions for wet waste and E waste management in the campus. Training programs are held for faculty and administrative staff on a regular basis. The college has signed MOUs with other institutions for skilling and faculty and student exchange. Outcome based education has been implemented, program outcomes and course outcomes are written and attainment is calculated. The college has applied for reaccreditation (3rd Cycle). Academic, administrative, green, energy and environment audits have been conducted. The college has E-Cell and a research cell to promote entrepreneurship and research.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://valiacollege.co.in/wp-content/uploads/2023/05/Perspective-Plan-21-22-TO-2025-26.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The apex body is the Governing Council of Cosmopolitan Education Society. The organizational structure of the college is headed by the Principal which incorporates both the grant -in-aid and self-financed sections. The grant in aid section has only one program, in this section there are Heads of Departments, faculty and librarian. The self-financed section however has four undergraduate and two postgraduate programs with a Chief Coordinator and separate Co-

ordinators for each program, faculty and librarian. The administrative section is also separate for both grant-in aid as well as self-financed sections. The grant in aid section has an Office Superintendent, Head Clerk, senior, junior clerks and support staff (library attendant, peons). The Self- financed section has a head clerk, junior clerks and support staff (library/laboratory assistants, peons). The college also has a College Development Committee (CDC), IQAC, statutory as well as non-statutory committees. Appointment of staff is done on the basis of sanctioned seats received from the University of Mumbai and as per requirement stated by the governing council from time to time. There are codes of conduct for the students, teaching and non-teaching staff and policies relating to environment, divyangjan, gender sensitization, equity diversity and inclusion, infrastructure and research.

File Description	Documents
Paste link for additional information	https://media.valiacollege.co.in/NAAC/Criteria_6/6.2/6.2.1/Links_to_Policy_Documents.pdf
Link to Organogram of the institution webpage	https://media.valiacollege.co.in/NAAC/Criteria_6/6.2/6.2.1/1_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides for the following welfare measures,

- Provident fund benefit in the form of employee contribution as per statutory norms and an equal amount contributed by the employer; and the total amount is deposited at EPFO, Bandra.
- Gratuity benefit to the permanent staff as per "The Payment of Gratuity Act" when the staff resigns or is provided with super annuities.
- Admission of wards of staff members through management quota seats. Fee concession is also provided to the ward of staff members and to any staff pursuing higher education in the college.
- Financial support and leave to staff for participating in seminars, workshops, conferences, enrolment for the courses and FDPs for their professional growth and development.
- Several seminars and workshops are organized for the teaching and non-teaching staff on financial literacy, mental and physical well-being, professional growth, etc
- Felicitation of staff members for achievement of National level awards.
- Felicitation of staff members on completion of 15 years of service.
- Collective celebration of festivals like Diwali, Sankrant and Navratri
- Free counselling facilities and basic medical care.
- Free Parking Facility on the campus.
- Maternity Leaves to female staff members
- Uniforms and Washing Allowances to Class IV employees

File Description	Documents
Paste link for additional information	https://valiacollege.co.in/wp-content/uploads/2022/12/Financial-Support-Policy.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows a performance appraisal system for all teaching and non-teaching staff. The performance of teaching and non-teaching staff in all programs are appraised on a yearly basis. The Academic Performance Indicators as decided by the UGC and implemented by the affiliating University are used for appraisal of full -time faculty. The concerned faculty fill up the self-assessment form along with all supporting documents which is then checked by the coordinators', chief coordinator as well as IQAC convenor. The observations are noted down and discussed with the respective faculty by the principal along with the Head of department/Coordinators respectively. Apart from the appraisal process discussed above student feedback is also collected online on a yearly basis for all faculty including visiting faculty who are exempt from API and the ratings obtained by faculty is also noted and specific issues if any are discussed.

Every non-teaching staff member also fills up a self-appraisal form which is then checked by the Office Superintendent /Chief Coordinator. In the case of Class IV employees, the performance is evaluated by the office superintendent /head clerk in grant in aid and self-financed sections respectively and observations are discussed with the respective staff member.

File Description	Documents
Paste link for additional information	https://media.valiacollege.co.in/NAAC/Criteria_6/6.3/6.3.1/5Performance_appraisal_form.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions and the books of accounts and supporting evidences are subject to both internal and external audit every year to ensure financial compliance. Internal audit is conducted by Bhuta and sons and External audit is done by Nikhil Gandhi and Co. Regular internal audit permits monitoring of financial management of the institution. It is conducted objectively and designed to improve the institutions governance. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. External auditors thoroughly verify the income and expenditure details and the compliance report of audit is submitted to the management of the institution. It provides independent assurance that its control processes are operating effectively and simultaneously ensures total compliance with statutory requirements and obligations. These mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

File Description	Documents
Paste link for additional information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_6/FINAL%20Criteria%206%20Ifa/6.4.3/Certified%20Income%20Expenditure%20summary.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has one program which is within the grant in aid system funded by the state government. Six programs including two post graduate programs are self -financed and hence financially self-sufficient. The Bachelor of Commerce Program is under the grant in aid system; however, the state government provides only salary grants and all the other non-salary expenses have to be met by the institution from the college share of fees collected. The college is being managed with funds generated from fees and other miscellaneous sources. All major capital expenses involving infrastructure repair and renovation are carried out with financial support from the management. The college has a well-defined financial policy which ensures optimal utilization of finances for academic and other activities. Financial planning is done at the beginning of the academic year well in advance with efficient budgeting involving all concerned authorities. Apart from the fees, the sources of revenue include interest on Corpus, endowments, sponsorship for college festivals, funds from University for NSS activities. The management reviews all the financial activities through proper scrutiny of budgets and expenses and through internal and external audits and takes necessary steps to ensure that the college has a sound financial position.

File Description	Documents
Paste link for additional information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_6/FINAL%20Criteria%206%20Ifa/6.4.3/Certified%20Income%20Expenditure%20summary.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC, plays a significant role in contributing towards the quality assurance and enhancement strategies in the college.

- IQAC has conducted different audits academic audit administrative audit green audit environmental audit and energy audit.
- IQAC has contributed towards preparing all the different policies in the college so as to ensure greater effectiveness and uniformity in decision making.
- The IQAC has also been instrumental in initiating collaborative activities with different institutions.
- The IQAC as the torch bearer of institutional quality places a lot of emphasis on technology adoption by both academic and administrative staff.
- The IQAC promotes the spirit of research among staff and students through participation in 'Avishkar'- Research Convention and through hosting research conference/webinars.
- The IQAC fosters holistic well-being of staff and students through sessions.
- Environmental consciousness is also a focus area and it is on the basis of the suggestions in IQAC meetings that solar energy systems rain water harvesting systems and safe waste disposal techniques have been implemented in the organization.
- ICT infrastructure enhancement has been the result of the suggestions made by the IQAC.

File Description	Documents
Paste link for additional information	https://valiacollege.co.in/wp-content/uploads/2022/11/Qualitative-initiatives-2021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an active IQAC established as per norms. The IQAC collects feedback on a regular basis, studies them and takes actions based on the suggestions received. The IQAC places a primary emphasis on continuous improvements in teaching and learning and the use of experiential and participatory learning like quiz competitions field and industrial visits. All matters relating to teaching pedagogy, preparation of the academic calendar, student review of teaching plans and ensuring continuous internal evaluation are regular practices that the IQAC adopts. IQAC reviewed the teaching learning process followed and suggested the following improvements which were effectively implemented. The IQAC emphasized the need to have a learner centric approach towards teaching and learning with an emphasis on Outcome Based Education. In this direction the IQAC conducted a workshop on OBE and the college faculty of all programs developed course outcomes for the first time. The Heads of Departments and coordinators developed PO for different programs. Once the PO PSO and CO were written mapping was undertaken and a method to calculate attainment were devised. The IQAC was instrumental in the adoption a learner centric approach towards teaching and learning with an emphasis on Outcome Based Education.

File Description	Documents
Paste link for additional information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_6/FINAL%20Criteria%206%20Ifa/6.5.2/FACULTY%20DEVELOPMENT%20PROGRAM%20VALIA%20COLLEGE%20%202021.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_2/Annual%20Report%202021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is sensitive towards gender equity issues and as primary steps in this direction the college has a gender policy and a Women Development Cell. The Women Development Cell prepares a gender sensitization plan every year which provides a framework for the activities. The inclusion of gender related concepts in varied courses across all programs lays a sound foundation to explore gender issues outside the classroom.

Boys and girls can take part in all the activities organised by the college. The college magazine encourages literary contribution in the areas of women empowerment, gender equity thereby spreading an important social message through the representative voices of the young.

During the year the following activities were organised to foster gender equity.

- A session on Women's Rights in India was conducted by Dr. Sharmila Ghuge.
- Dr. Sarita Naik Narang conducted a session on Teenage Girls Health and Well-being Challenges.
- A session on Cyberbullying of Girls in Indian Higher Educational Institutions by Dr. Meenakshi Ingole.
- Capt.Tanuja Kabre conducted a session on Career Opportunities for girls in the Armed Forces.
- An intercollegiate quiz competition "Break The Bias" was conducted on the occasion of International Womens Day.

File Description	Documents
Annual gender sensitization action plan	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_7/7.1.1%20ANNUAL%20GENDER%20SENSITISATION%20PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_7/7.1.1%20-%20Gender%20Equity%20AQAR%2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college as a policy follows the principle of Reduce Reuse and Recycle.

- The college on a regular basis collects plastic bottles not only from the students and staff and canteen but also from the

locality which then are given away to Bisleri who recycle it.

- Students are taught to convert old cloth and waste paper into cloth and paper bags which are then distributed to vendors in local markets and in the locality on a regular basis.
- The college has 2 E-Waste Bins and an MOU with THRECO for safe disposal of E waste. The college conducts drive among the students to bring E-Waste from the neighbourhood which is then sent to recycling units. As a policy any E-waste generated in the college office or laboratories is put into the bin.
- Old files and notebooks collected as projects are recycled and reused by faculty and administrative staff on a regular basis. Dry waste material is reused by students during college festivals as decoration material.
- The college has an MOU with Stree Mukti Sanghatna for wet waste management and wet waste generated is converted into compost.
- On a regular basis awareness seminars are conducted on issues related to waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1.Restricted entry of automobiles

B. Any 3 of the above

2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	A. Any 4 or all of the above
Provision for enquiry and information :	5.

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college provides an environment which is inclusive of cultural, regional, linguistic, communal, socio-economic and other diversities.

- The college has equity diversity and inclusion policy which aims to create and nurture a diverse and inclusive community within the college.
- The college admits and provides equal opportunities to students of all castes, class and religion on the basis of merit and following the reservation policy as applicable.
- Celebrating plurality and diversity that are an inherent part of the Indian cultural ethos figures predominantly in our curricular and co-curricular activities.
- The college offers programmes with courses which include in the syllabi topics which provide an overview of Indian society and foster an understanding of the multicultural diversity of Indian society, religion and the concept of diversity as difference
- Students are also encouraged to participate in National Integration Camps organised by the University of Mumbai.
- The college promotes linguistic pride among students by observing the Marathi Bhasha Diwas (state language) and Hindi Bhasha Din (national language).

- Students are encouraged to submit articles/ poems for the annual college magazine 'Ira' in the languages of English, Hindi and Marathi and the library has books and newspapers in these three languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college aims at a holistic approach to education so sensitizing students on our constitutional rights, values, duties and responsibilities is a prime focus at the college. Sensitization of students and employees of the college to the constitutional obligations is done through curricular as well as through extra-curricular activities. In all Commerce and Arts programs, the college offers Foundation Course. The syllabus of this course has topics related to the Indian Constitution, fundamental rights and duties of Indian citizens as well as human rights and human values which sensitize the students about the constitutional obligations. To supplement the information provided in the syllabus the college organises sessions by experts on different aspects of the constitution. Constitution Day is observed and students take a pledge in a symbolic act of adhering to constitutional values. The college also has a Student Social Responsibility Cell which focuses on instilling in young students an awareness of their social responsibilities and encourages them to cultivate a habit of good citizenship. As a matter of practice Republic Day and Independence Day(s) are observed, the flag is hoisted and students organise various cultural programmes which instil values of patriotism and foster communal harmony.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_7/7.1.9%20Constitutional%20obligations%202021-22.pdf
Any other relevant information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria_7/7.1.9%20Constitutional%20obligations%202021-22.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All institutions under the banner of Cosmopolitan Education Society celebrate all days of national importance like Independence Day, Republic day, Gandhi Jayanti, Teachers day and other such days of national significance. All national festivals are celebrated with great enthusiasm to inculcate a sense of patriotism in the students. The students also prepare videos and speeches to share their thoughts on these days. National flags are distributed to faculty, staff and students to instil sense of pride amongst them. As a mark

of respect for the country, the students install flag collection box to reuse the flags during national festival. The student staff and alumni participate and rejoice during this celebration with great patriotic fervour. Teachers' day too is celebrated with great fervour and enthusiasm. Apart from these, many events and guest lectures are regularly organized to instil a sense of national pride and gratitude towards sacrifices of great leaders of our country. The college also observes various commemorative days like labour day, youth day, national girl child day, Yoga Day Gandhi Jayanti, Martyrs' Day, Rashtra Ekta Diwas, Aids Day World Mental Health Day consumer rights day Shivaji Maharaj Jayanti, Indian Airforce Day and National Voters Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Financial Assistance to Needy and Deserving Students

Objectives:

- Needy and deserving students completed their education without hindrance.
- Adopting a flexible approach to payment of fees

Context

As a social economic fallout of COVID, individual family incomes were adversely affected impacting students' education.

Practice

A notice was circulated to students

Students were required to fill up a requisition form attaching

required documents.

Screening of applications and shortlisting deserving students for the facility

Evidence of Success

This initiative was welcomed by students as evident from the large number of applications received.

Problems encountered and resources required

- Unavailability of supporting documents
- Very often income certificates were not available or possible
- Accessibility to donors was limited.

Best Practice 2: Skill Based Training Initiative

Objectives:

- To bridge the gap between academia and industry needs
- To impart affordable skill based training
- To have tie-ups with credible agencies

Context :

Realising the constraints of the curriculum and its limitations to meet industry needs we felt the need to equip our students with the necessary skill sets to achieve employability.

Practice

Identifying need based set of skills that would enhance employability.

Selecting the right association with agencies

Signing of MOUs with institutions.

Creating awareness and inviting students to enrol.

Evidence of Success

- Courses at affordable rates and flexible timing
- Enhanced their employability quotient.
- 80 percent of students enrolled successfully completed the

courses and were offered placement.

Problems encountered and resources required

- Limited response
- Students dropping midway through the course.
- Limited impact.
- Economical constraints

File Description	Documents
Best practices in the Institutional website	https://valiacollege.co.in/wp-content/uploads/2023/07/Best-practices-21-22.pdf
Any other relevant information	https://media.valiacollege.co.in/AQAR%2021-22/Criteria 7/Best%20Practices%20Evidences%202021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Earning a living is undeniably vital but as an educational institution that moulds young minds we believe our greater responsibility is to nurture students who contribute to the society and the world at large. Hence the need and importance of the Student Social Responsibility Cell (SSRC). Membership to any student body understandably offers students a place to belong and a sense of meaning. The SSRC goes a step further, it helps students find purpose in other lives beyond their own.

This year our activities under the aegis of SSRC ranged from contributing to society to sustainable development. Our clothes , toys donation drive and teaching internship initiative were meant to inculcate the spirit of generosity and service in our students.

Nowhere was our spirit of community service more evident that during the harrowing pandemic times when we operated the COVID vaccination center in association with Aditi Puri Foundation where our students performed the administrative functions associated with running the center.

Realizing that sustainability is the key to development the SSRC undertook an E-Waste, waste to knowledge drive, paper and cotton bag

making initiative.

To promote the cause of women's menstrual health and hygiene our students undertook a door to door drive distributing sanitary napkins in the neighborhood community.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To complete the NAAC Cycle 3 Accreditation procedure.

To complete the following audits for the year 2020-21 and 2021-22 - Library Audit, Gender Audit and Academic Audit

To resume faculty and student exchange programme in physical space post COVID with educational institutions under MOUs

To resume activities with institutions - Bisleri, IDF and Quickheal in physical space post COVID

To seek collaborative opportunities with institutions for industry exposure.