

**Cosmopolitan's**  
**Valia C.I.College of Commerce & Valia L.C. College of Arts**  
C.E.S.Road, D.N.Nagar, Andheri (West), Mumbai – 400 053.

Dated: 16.05.2024

**S.Y.B.SC (IT) ADMISSION 2024-2025.**

**Students seeking admission to S.Y.B.SC (IT) Class should note the following admission schedule**

**Opening of online link for admission** : From Saturday, 18<sup>th</sup> May 2024

**Admission Procedure** : Online (using TeachUs App only)  
(For detailed process refer to the attached addendum)

**Dates & Time of acceptance of fees** : Saturday, 18<sup>th</sup> May 2024 to  
Saturday, 25<sup>th</sup> May 2024

**Fees:- Rs.35,000/-**

**(All fees to be paid online on the TeachUs app only)**

**I. Documents to be submitted after reopening of College: -**

1. Xerox Copy of F.Y.B.SC (IT) Statement of Marks (Sem I & II)
2. Xerox copy of Aadhar Card
3. Xerox copy of Ration Card
4. Yuva Raksha and Declaration Form Download From Website
5. Xerox copy of H.S.C. Statement of Marks.

**II.** All students please note admissions after the dates as per schedule mentioned above will be subject to availability of vacant seats.

**III.** Ex - students from earlier batches and outside students seeking admission to second year must contact college office in person with all documents.

**IV.** Students belonging to reserved categories who wish to avail benefits of freeship /scholarship must contact college office personally between 9.30 am to 12.30 pm on any working day with all requisite documents

*B.Bandekar*

**I/c Principal**

*B.B.*

**Steps for Online Admission Process for  
S.Y.B.A.F./ B.SC.(IT)/ B.A.M.M.C./ B.M.S/ B.Sc. (DS) Admissions**

**Regular students of FY 2023-24 Batch Only**

**PLEASE FILL UP ALL YOUR DETAILS AND UPLOAD PHOTO  
AND SCANNED SIGNATURE CAREFULLY.**

**ADMISSION WILL STAND CANCELLED IF WRONG  
INFORMATION IS FILLED UP.**

1. Read the admission notice carefully.
2. Keep scanned photograph and signature ready for upload.
3. Check the payment options available for fee payment.  
(Mentioned in the notice and on the online admission form)
4. Open TeachUs app on your mobile device. Update the app on playstore.

**Teach Us app** - Download links For Students!

**Android**

<https://play.google.com/store/apps/details?id=com.thinkmonk.teachus>

**iOS**

<https://itunes.apple.com/in/app/teach-us/id1392613722?mt=8>

5. Click on Admission button available in your profile tab.
6. Complete the online application form by entering data in the appropriate fields. Check the prefilled data and in case of changes edit the information.
7. After completion of application form, you will receive a 'Application Received' message.
8. Submit printout of admission form along with xerox copies of all previous grade cards.
9. After application is checked by office online, a notification will be received by you.
10. Make full fee payment online on the app.
11. Await confirmation message of Verification of payment from the college on the app.
12. Once you receive the payment confirmation, your admission is confirmed.
13. Admission process is complete.

Read the admission notice carefully



Check the online payment options available for fee payment. (Mentioned in the notice and on the online admission form)



Open TeachUs app on your mobile device. Update the app on playstore.



Click on Admission Tab on the right top corner of the home page.



Complete the online application form.



For optional subject indicate preference



Submit hard copy of the form along with xerox copies of all previous grade cards.



Office will check your form online and once checking is complete you can pay fees



After fee payment is verified with the Bank; You will receive ' Admission Approved ' message .



Admission process is now complete.