



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**COSMOPOLITANS VALIA CHHAGANLAL  
LALJIBHAI COLLEGE OF COMMERCE AND  
VALIA LILAVANTIBEN CHHAGANLAL  
COLLEGE OF ARTS**

- Name of the Head of the institution **Dr. Shobha A. Menon**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **02226303583**
- Mobile no **9969021083**
- Registered e-mail **principal.valiacollege@gmail.com**
- Alternate e-mail **iqacconvenor@gmail.com**
- Address **D. N. Nagar, Cosmopolitan  
Education Society Road, Andheri  
(West)**
  
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400053**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**
- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr. Bageshree P. Bangera Bandekar**
- Phone No. **02226303583**
- Alternate phone No. **02226303125**
- Mobile **09969023926**
- IQAC e-mail address **iqacconvenor@gmail.com**
- Alternate Email address **principal.valiacollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://valiacollege.co.in/wp-content/uploads/2022/10/AQAR-2020-21.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://valiacollege.co.in/wp-content/uploads/2022/12/Academic-Calendar-21-22-R.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.75	2004	16/02/2004	15/02/2009
Cycle 2	B	2.55	2016	17/03/2016	16/03/2021
Cycle 3	B++	2.97	2023	24/06/2023	23/06/2028

**6. Date of Establishment of IQAC**

**20/10/2014**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	NIL

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

IQAC initiated the process of NAAC accreditation 3rd Cycle for the college and steered it through by the end of the year 2022-23. And the college secured B++ with 2.97 CGPA in June 2023.

IQAC in association with various departments and associations organized faculty development programs for the teaching staff.

IQAC organized sessions on mental and physical well-being for administrative staff.

IQAC conducted orientation session for First Year students and their parents.

IQAC collected feedback from students, alumni and various other stakeholders on syllabus, teaching-learning and overall college facilities and infrastructure.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To complete the NAAC Cycle 3 Accreditation procedure.	NAAC Cycle 3 Accreditation procedure started in the year 22-23 and was completed in the year 2023-24
To complete the following audits for the year 2020-21 and 2021-22 - Library Audit, Gender Audit and Academic Audit	All planned audits for the years 2020-21 and 2021-22 were completed in the year 2022-23
To resume faculty and student exchange programme in physical space post COVID with educational institutions under MOUs	MOUs with various colleges were entered into and activities resumed
To resume activities with institutions - Bisleri, IDF and Quickheal in physical space post COVID	MOUs with these institutions were entered into and number of activities were conducted
To seek collaborative opportunities with institutions for industry exposure	Activities such as industrial visit and internship were conducted in collaboration with various industry partners

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	22/02/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	COSMOPOLITANS VALIA CHHAGANLAL LALJIBHAI COLLEGE OF COMMERCE AND VALIA LILAVANTIBEN CHHAGANLAL COLLEGE OF ARTS
• Name of the Head of the institution	Dr. Shobha A. Menon
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02226303583
• Mobile no	9969021083
• Registered e-mail	principal.valiacollege@gmail.com
• Alternate e-mail	iqacconvenor@gmail.com
• Address	D. N. Nagar, Cosmopolitan Education Society Road, Andheri (West)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400053
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Mumbai																								
• Name of the IQAC Coordinator	Dr. Bageshree P. Bangera Bandeekar																								
• Phone No.	02226303583																								
• Alternate phone No.	02226303125																								
• Mobile	09969023926																								
• IQAC e-mail address	iqacconvenor@gmail.com																								
• Alternate Email address	principal.valiacollege@gmail.com																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://valiacollege.co.in/wp-content/uploads/2022/10/AQAR-2020-21.pdf">https://valiacollege.co.in/wp-content/uploads/2022/10/AQAR-2020-21.pdf</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://valiacollege.co.in/wp-content/uploads/2022/12/Academic-Calendar-21-22-R.pdf">https://valiacollege.co.in/wp-content/uploads/2022/12/Academic-Calendar-21-22-R.pdf</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td align="center">Cycle 1</td> <td align="center">B+</td> <td align="center">2.75</td> <td align="center">2004</td> <td align="center">16/02/2004</td> <td align="center">15/02/2009</td> </tr> <tr> <td align="center">Cycle 2</td> <td align="center">B</td> <td align="center">2.55</td> <td align="center">2016</td> <td align="center">17/03/2016</td> <td align="center">16/03/2021</td> </tr> <tr> <td align="center">Cycle 3</td> <td align="center">B++</td> <td align="center">2.97</td> <td align="center">2023</td> <td align="center">24/06/2023</td> <td align="center">23/06/2028</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	2.75	2004	16/02/2004	15/02/2009	Cycle 2	B	2.55	2016	17/03/2016	16/03/2021	Cycle 3	B++	2.97	2023	24/06/2023	23/06/2028	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to																				
Cycle 1	B+	2.75	2004	16/02/2004	15/02/2009																				
Cycle 2	B	2.55	2016	17/03/2016	16/03/2021																				
Cycle 3	B++	2.97	2023	24/06/2023	23/06/2028																				
<b>6.Date of Establishment of IQAC</b>	20/10/2014																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td align="center">Nil</td> <td align="center">Nil</td> <td align="center">Nil</td> <td align="center">Nil</td> <td align="center">NIL</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Nil	Nil	Nil	Nil	NIL															
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount																					
Nil	Nil	Nil	Nil	NIL																					
<b>8.Whether composition of IQAC as per latest</b>	Yes																								

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
IQAC initiated the process of NAAC accreditation 3rd Cycle for the college and steered it through by the end of the year 2022-23. And the college secured B++ with 2.97 CGPA in June 2023.	
IQAC in association with various departments and associations organized faculty development programs for the teaching staff.	
IQAC organized sessions on mental and physical well-being for administrative staff.	
IQAC conducted orientation session for First Year students and their parents.	
IQAC collected feedback from students, alumni and various other stakeholders on syllabus, teaching-learning and overall college facilities and infrastructure.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To complete the NAAC Cycle 3 Accreditation procedure.	NAAC Cycle 3 Accreditation procedure started in the year 22-23 and was completed in the year 2023-24
To complete the following audits for the year 2020-21 and 2021-22 - Library Audit, Gender Audit and Academic Audit	All planned audits for the years 2020-21 and 2021-22 were completed in the year 2022-23
To resume faculty and student exchange programme in physical space post COVID with educational institutions under MOUs	MOUs with various colleges were entered into and activities resumed
To resume activities with institutions - Bisleri, IDF and Quickheal in physical space post COVID	MOUs with these institutions were entered into and number of activities were conducted
To seek collaborative opportunities with institutions for industry exposure	Activities such as industrial visit and internship were conducted in collaboration with various industry partners

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
---	------------

<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
--

Name	Date of meeting(s)
Governing Council	22/02/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	07/02/2024

**15. Multidisciplinary / interdisciplinary**

The College needs to adhere to the Curriculum prescribed by the University of Mumbai for various courses as it is affiliated to



University of Mumbai. In the first and second year of all the programmes in Arts and Commerce, the University has introduced and the college offers Foundation Course, which encompasses a multidisciplinary approach. The course has various topics in humanities and sciences and covers disciplines like Economics, Political Science, Psychology and Environmental Science. Some of the topics covered are The Indian Constitution, Significant Aspects of political processes, Globalization and Indian Society, Concept of Liberalization, Privatization and Globalization, Human Rights - Origin and evolution of the concept, Universal Declaration of Human Rights, Ecology, Understanding stress and Conflict, Managing stress and conflict in contemporary society . The syllabus also has topics on Science and Technology like Laser Technology, Geographic Information System, Remote sensing, Satellite technology, Global Positioning system and Information and Communication system. The college offers a number of programs under the commerce faculty but also offers one programme each under the arts, management studies and science faculty.

#### **16.Academic bank of credits (ABC):**

???????The College is affiliated to University of Mumbai and is not an independent degree granting body or an autonomous college. The University has already introduced credit system in its various programs which is also being followed by the college. When the NEP comes into effect the college will register under the National Academic Depository (NAD) as per directions from the affiliating University. With the multiple exit options, the students will be provided with the academic credits earned at each exit option. The Academic Bank of Credit (ABC) would be particularly relevant and useful to our students who have to often take breaks in their academic journey and even migrate to other parts of the country due to compelling personal reasons so the college will facilitate the process of multiple entry and exit by registering itself and depositing credits earned in the depository.

#### **17.Skill development:**

The college offers opportunities for skill development through a dual model. On the one hand the college has under the same management and housed in the same premises the Valia Centre of Excellence which offers variety of professional courses across various disciplines including digital marketing, social media marketing, tally and GST as well as cybersecurity . On the other the college has MOU with other institutions and offer courses in graphic designing, advanced Java, CCNA, hardware and networking,

microfinance and equity market. The college will lay greater emphasis on these skill enhancement courses with the active implementation of NEP as integration of these courses into the curriculum will become possible.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college has a considerable number of students who have had their basic schooling in an Indian language such as Marathi, Hindi, Urdu, Telugu, Tamil and Malayalam to name the few. So our students are well versed in these language. Since majority of our students know Marathi and Hindi, many of our faculty use Hindi and the local state language Marathi to clarify concepts to students in the classroom. All faculty are fluent in Hindi and the local language as well as their mother tongue so the Indian languages are used extensively to facilitate effective communication both inside and outside the classroom. A number of competitions like essay writing, poetry writing, elocution and storytelling are organized at the college level where students are encouraged to write or speak in an Indian language. The college magazine also gives students an opportunity to express their creativity using Indian languages as it has both a Hindi section as well as a Marathi section. Students also participate in intercollegiate level competitions of folk dance and singing which again have a focus on local language and culture. Exhibitions are organised which showcase the diversity of Indian culture as a part of regular teaching and learning.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college has adopted Outcome Based Education (OBE) approach. Under the guidance of the IQAC the process started with a workshop by experts on Blooms Revised Taxonomy to understand the philosophy behind this student centric approach. This was followed by department wise meetings of faculty in which after a series of brain storming sessions the Program Specific Outcomes (PSO) and Course Outcomes (CO) were written down. This was followed by the process of mapping these to the Program Outcomes (PO) of general higher education. After the mapping process was completed for all courses across all programs the deliberations on attainment started. A framework to calculate attainment based on both direct and indirect parameters was then developed and implemented. The curriculum delivery is structured keeping in mind the outcome-based model and the College facilitates developing graduate attributes like inter-disciplinary knowledge, problem solving skills, effective communication, life-long

learning, ethics, and environment and sustainability. However, since the college is affiliated and not autonomous there are restrictions on our implementation of this taxonomy to evaluation methods.

## 20.Distance education/online education:

The college is affiliated to University of Mumbai, we cannot use the distance education format for any of our regular programs. However, during the pandemic in 2020, the college was compelled to move to an online mode of education. This experience made teachers and students the much needed training for the usage of online teaching-learning technology. The faculty members continue to use the online system for its Continuous Internal Evaluation for those programs where the college can design the evaluation method. The college also conducted some events online where the it was difficult to get the resource person to physically travel to college. A number of capacity building initiatives were also conducted online and benefitted students immensely. The college currently uses an customised application to share course content with students. The college proposes to continue with a blended approach in future too.

## Extended Profile

### 1.Programme

1.1	274
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2592
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	0
Number of seats earmarked for reserved category as per GOI/	

State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3	<b>891</b>	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	<b>47</b>	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	<b>47</b>	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	<b>31</b>	
Total number of Classrooms and Seminar halls		
4.2	<b>114.04</b>	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	<b>208</b>	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum delivery system of the college is well-planned and executed. Timetables for all programs are prepared considering all courses and workload of faculty members. Faculty members submit class wise and course wise teaching plans and the completion of syllabus as per these teaching plans is monitored by heads of departments and course coordinators. Faculty are encouraged to remain abreast of the latest developments in their field for effective curriculum delivery. In order to do this, faculty are encouraged to attend various faculty development programmes and also participate in seminars / workshops / conferences at national and international level. Industry experts and experienced faculty from other colleges are invited by different departments to conduct guest lectures to supplement the information available in books. Students also attend lectures at other colleges under student exchange programs. Inter collegiate as well as intra collegiate competitions are held which helps in honing their leadership, management, communication, and interpersonal skills, resulting in their holistic development. Lectures are regularly conducted as per the teaching plan prepared in beginning of the year and monitored throughout the terms. TeachUs App was used by teachers to share course content with students thus ensuring effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://media.valiacollege.co.in/AOAR%2022-23/MOU/1.1.1.%20Curriculum%20Delivery%20links%20to%20syllabus.pdf">https://media.valiacollege.co.in/AOAR%2022-23/MOU/1.1.1.%20Curriculum%20Delivery%20links%20to%20syllabus.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared before the start of academic year and every department contributes to its preparation. The IQAC arranges a meeting with Heads of Departments (HoDs), coordinators and convenors of different committees to draw up the academic calendar. This academic calendar is comprehensive and incorporates the dates of all the examinations including Continuous Internal Evaluation, lectures and different breaks. The Continuous Internal

Evaluation is generally scheduled at the middle of a term. This structure ensures that departments/committees are able to plan for their own activities and avoid conflict of dates and venue. Schedules for First and Second-year semester end and backlog examinations and internal evaluation in all self- financed programs are decided by the college and the dates for the Third Year University examinations are incorporated into the calendar once they are announced by the affiliating university.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2023/09/Academic-Calendar-2022-23.pdf">https://valiacollege.co.in/wp-content/uploads/2023/09/Academic-Calendar-2022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

457

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college uses a multipronged approach in order to integrate these cross-cutting issues into the curriculum. Using a blended approach class room teaching is augmented by organizing various activities which draw attention to these issues. Foundation Course, a compulsory course offered across all programs in both Commerce and Arts faculty has issues of gender, human values and

environmental sustainability woven into the syllabi. The Bachelor of Management Studies program offers courses on both Environmental Management and Ethics and Governance. There are two courses exclusively devoted to these issues namely Media Gender and Culture and Media Laws and Ethics offered under the Faculty of Arts (Multimedia and MassCommunication) The Faculty of Science (Information Technology) offers a course exclusively devoted to Green Computing. The importance of environment and sustainability is emphasized when the college regularly organizes collection drives for plastic, e-waste and old newspapers and has systems for wet waste segregation and e waste bins installed prominently. Competitions like poster making, essay writing and expert lectures and street plays are organized on these issues. Thus, the college incorporates cross cutting issues of environment sustainability gender and ethics into the learning experience both inside and outside the classroom.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>



### 1.3.3 - Number of students undertaking project work/field work/ internships

1526

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://media.valiacollege.co.in/AQAR%2022-23/1.4.1%20Stakeholders%20feedback%20Analysis%2022-23%20R.pdf">https://media.valiacollege.co.in/AQAR%2022-23/1.4.1%20Stakeholders%20feedback%20Analysis%2022-23%20R.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://media.valiacollege.co.in/AQAR%2022-23/1.4.1%20Stakeholders%20feedback%20Analysis%2022-23%20R.pdf">https://media.valiacollege.co.in/AQAR%2022-23/1.4.1%20Stakeholders%20feedback%20Analysis%2022-23%20R.pdf</a>

### TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

2592

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

137

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a system whereby it identifies students based on their academic performance. At the entry point into degree program the college uses three criteria namely, the marks obtained in qualifying exam, recommendations from respective course faculty as well as a baseline test for the students of first year. Based on all these criteria students are categorised into advanced and slow learners. Once the identification of students is done the activities are designed. Students are provided with notes and past question paper sets so that students can practice the concepts taught in class. In order to sharpen and imbibe in advanced learners, practical aspects of the subject that they are learning and foster greater interest in the program various activities are designed. These programs consist of guest lectures by experts from the industry so that advanced learners get greater insight about the subject or course they are specializing in. Workshops are

arranged which give advanced learners hands-on exposure.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/AOAR%2022-23/Criteria_2/2.2.1%20same%20for%20additional%20information.pdf">https://media.valiacollege.co.in/AOAR%2022-23/Criteria_2/2.2.1%20same%20for%20additional%20information.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2592	47

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is the process of learning through experience. Theories learned in classroom are augmented through industrial visits -Go Cheese factory, Sundaram and Navneet. College arranges lectures by experts from different fields- legal, finance, research, media etc. to facilitate vicarious learning. Students are encouraged to gain professional experience through internships with Havemore Insurance Brokers., Starbucks, Jio etc. Participatory learning involves a student centric approach where students play an active role. Alumni of our college were invited to conduct sessions throughout the year for e.g. our BScIT student conducted a session on Essence of Data Science, our B.Com student for Tally Prime, a film screening of a film made by our alumni etc. Various exhibitions and fairs are organised to provide platform to display knowledge in a creative manner. For e.g. Brand Bazaar and Vibrant India. Essay writing, elocution, story telling, poster making competitions are regularly organised and students are encouraged to participate in intercollegiate competitions.

Students got an opportunity to work in a project with Quickheal foundation where they were trained for creating awareness against cybercrimes and then they oriented other students about cybercrimes.

This Earn and Learn project, a problem Solving method helped students to hone their decision making skills and develop critical thinking.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria%202/2.3.1%20same%20for%20additional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria 2/2.3.1%20same%20for%20additi onal%20information%20link.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college emphasises ICT infusion in pedagogy to improve learning and make it more student centric. The entire college campus is Wi-Fi enabled and faculties extensively use multimedia teaching aids like LCD projectors, audio-video facilities and computer/laptops systems to conduct lectures in the classrooms. Faculties share PowerPoint Presentations with students and use video clips available on the World Wide Web in the classroom. Teachers make use of subscribed e- resources such as INFLIBNET N-list and open resources available on the internet like YouTube, SlideShare, websites, PDF, E- books and share the same with the students. The college conference hall and audio-visual room are digitally equipped with a projector and audio system and are used for expert talks and various competitions. Google classrooms and Teach Us app are used to share all content with students including study material and assignments. Kahoot app is used for conducting quizzes for students. So the college facilitates teaching and learning using multiple ICT tools.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

<b>2.3.3.1 - Number of mentors</b>	
45	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
47	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
6	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

246

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to the University of Mumbai and internal and external assessment is conducted as prescribed by the University. The Examination Committee is responsible for the conduct of all assessments. The committee frames time table which is then communicated to students through website and notice board. The committee appoints paper setters and examiners in consultation with the HODs and 2/3 sets of question papers are collected for examinations. Question papers are drawn as per University prescribed paper pattern and is communicated to students well in advance. Model solutions are prepared by paper setters. External moderators are appointed as per University norm. In courses with project work it is conducted by respective course faculty after issuing notices regarding nature of project and mode and date of submission and the marks are submitted to the examination committee after assessment. Results are declared within stipulated time. Students who cannot appear for examinations, due to medical reasons and/or while representing the college in various other activities, may appear for additional examination. Unfair means are dealt as per the ordinance of University of Mumbai by an independent committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria%202/2.5.1%20-%20same%20for%20additional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria 2/2.5.1%20-%20same%20for%20ad ditional%20information%20link.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Committee's grievance redressal committee looks after grievances if any that a student might have related to any aspect of the exam. Students are informed about the mechanism of redressal through the display of relevant information on the notice board and website of the college. Such students with grievances are required to fill a grievance redressal form available in the college office. From amongst the members of the exam committee, a grievance redressal committee is formed that looks after students' exam related grievances. In case of internal assessment related grievances, the grievance redressal committee resolves the issues in consultation with the Principal. Students who are dissatisfied with the grades obtained are given an opportunity to apply for revaluation and photocopy of answer book. Grievances related to university examinations are routed in writing to the university through the college office and the response received is duly communicated to the aggrieved student. The entire process is time bound efficient and transparent.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria%202/2.5.2%20same%20for%20additi onal%20information.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria 2/2.5.2%20same%20for%20additi onal%20information.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course Outcomes (COs) are written using action verbs based on six levels of cognitive learning according to Bloom's Revised Taxonomy. These are grouped into LOTS (Lower Order Thinking Skills - Remembering Understanding, Applying) and HOTS (Higher Order Thinking Skills- Analysing, Evaluating, and Creating). Program

Outcomes (POs) are formulated using the UGC LOCF and the guidelines as outlined in the NAAC manual and include Critical Thinking, Effective Communication, Social Interaction, Effective Citizenship, Ethics, Environment and Sustainability, Self-directed and Life-long Learning and reflect what the students graduating from any of the educational programs should be able to do. Three Program Specific Outcomes (PSOs) have been prepared per program and they describe what the graduates of a specific educational program should be able to do. COs are written at the departmental level and discussed and approved in the departmental meetings and POs and PSOs are formulated by a committee consisting of the Principal IQAC coordinator and the different HODs. The POs and PSOs are communicated to students parents/guardians during the orientation programme. The outcomes of the course are discussed in departmental meetings. Faculty members convey COs to students at start of each semester. COs, POs and PSOs are available both in college library and college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2024/02/PO-PSO-CO-CONSOLIDATED.pdf">https://valiacollege.co.in/wp-content/uploads/2024/02/PO-PSO-CO-CONSOLIDATED.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of CO and PO for all the programs is calculated using a combination of direct and indirect components. The steps are as follows: 1. Course Outcomes for all courses and Program Outcomes for all programs are written. 2. Relationship of Course Outcomes to Program Outcome is mapped as follows High relationship- 3 Moderate Relationship -2 Low Relationship-1 No Relationship- Blank 3. Contribution of all the courses to the program is obtained as a Weightage (Number of H/M/L under a given PO multiplied by 3/2/1 respectively) 4. Course contribution (Course Weightage) of a particular course to the program is calculated using the formula :  $\text{Course Weightage} = \frac{\text{Total scoring of CO of one course in each PO and PSO}}{\text{Total scoring of CO of all courses in each PO and PSO}} \times 100$  5. Direct attainment component is calculated on the basis of percentage of students scoring above 50 % aggregate marks (Grade B and above) in a given course. 6. Indirect attainment component is calculated on the basis of feedback by students wherein all cases



of 'Strongly agree', 'Agree' and 'Undecided' are considered favourable. 7. Final Weighted Contribution of CO in attainment of PO and PSO is calculated using the formula Final Weighted Contribution of a course=Course attainment score × course weightage score. 8. Final attainment is derived by consolidating the weighted contribution of all course attainment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Attainment%20of%20PO%20PSO%20Program%2022-23.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Attainment%20of%20PO%20PSO%20Program%2022-23.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

567

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://valiacollege.co.in/wp-content/uploads/2024/02/Annual-Report-2022-23.pdf">https://valiacollege.co.in/wp-content/uploads/2024/02/Annual-Report-2022-23.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://valiacollege.co.in/wp-content/uploads/2024/02/Student-Satisfaction-Survey-22-23.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**2**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://media.valiacollege.co.in/AOAR%2022-23/Criteria_3/3.1.3%20same%20for%20additional%20information%20link.pdf">https://media.valiacollege.co.in/AOAR%2022-23/Criteria_3/3.1.3%20same%20for%20additional%20information%20link.pdf</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The E-Cell and Incubation Centre was established to foster the entrepreneurial spirit among students through a variety of activities. Its primary goal is to nurture and support students' entrepreneurial ideas by offering financial, infrastructural, and moral support. One of its flagship events, Brand Bazaar, is an annual competition designed to test students' ingenuity and marketing prowess, aiming to equip them for a professional future. Collaborating with industry experts, number of sessions on diverse career paths were organised such as finance, accountancy, taxation, and marketing, as well as workshops on interview skills, campus-to-corporate transitions, and more, to enhance students' industry knowledge and self-development.

In line with the objective of enhancing professional skills, the college organized workshops on Tally Prime and GST. Several Student Leadership Programmes (SLPs) were also held, focusing on personality development and public speaking. Confidence-boosting competitions like the A.D. Shroff Elocution and presentation events were organized to empower students. The college remains committed to providing a conducive environment for innovation, creative thinking, and the transfer of knowledge, continually seeking to offer opportunities for growth and development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_3/3.2.1%20same%20for%20additional%20infirmation%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_3/3.2.1%20same%20for%20additi onal%20infirmation%20link.pdf</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	<a href="https://valiacollege.co.in/wp-content/uploads/2024/02/Research-Guides-22-23.pdf">https://valiacollege.co.in/wp-content/uplo ads/2024/02/Research-Guides-22-23.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has actively engaged in a variety of extension initiatives within the community aimed at nurturing the holistic development of students by fostering awareness of social issues. These initiatives are spearheaded through three primary avenues: the National Service Scheme (NSS), The Rotaract Club and the Student Social Responsibility Cell (SSRC), an internal body dedicated to social initiatives. These endeavors are broadly categorized into two focal areas: environmental conservation and societal enrichment.

Under the banner of environmental conservation, the college has undertaken several impactful activities. These include endeavors such as organizing tree plantation campaigns, raising awareness about endangered species like the Tiger, promoting responsible e-waste disposal practices, and conducting beach clean-up drives.

These efforts encompass the sale of eco-friendly Rakhis and diyas crafted by underprivileged women and NGOs, as well as initiatives focused on the care and adoption of stray animals. Additionally, the college actively participates in adult literacy programs, endeavors for inclusivity targeting the differently-abled and leprosy patients, blood donation drives, health check-up camps, and sessions dedicated to mental well-being. Through these multifaceted endeavors, the college endeavors to instill a sense of social responsibility and empathy among its students while making tangible contributions to both the environment and society.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_3/3.4.1%20same%20for%20additonal%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_3/3.4.1%20same%20for%20additonal%20link.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

95

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**2488**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**24**

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spread over a campus area of 40698.35 sq. ft and a builtup area of 15352.41 sq. ft has adequate infrastructure and physical

facilities for teaching learning purposes. The facilities available are :

- 30 wi-fi enabled spacious lecture rooms equipped with projectors
- Two computer laboratories with 123 computers and 50 MBPS broadband speed.
- Separate laboratory for the M.Sc. (I.T.) program with 20 computers with 8 GB RAM with internet speed from 30 MBPS to 50 MBPS.
- Electronics laboratory with CRO, Digital Multi meter, Electronic Telecom Kits, Microprocessor Kits and Raspberry Pi kit.
- English Language Laboratory is enabled with Wordsworth English Language learning software.



- An audio-visual room for multimedia and mass communication students.
- An air-conditioned conference room with internet facility and projector for meetings and conferences with limited participants
- An IQAC room with computers, printer and internet facility
- Department rooms for the different departments with computers, laptops and printer.
- A library and reading room measuring an area of 438.23 sq. metres with a common reading area, cubicles for teachers, reserved space

and a computer for divyangjan, e-resources section, e-library, OPAC enabled computer system, reprographic section with internet facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/4.1.1%20same%20for%20additional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/4.1.1%20same%20for%20additional%20information%20link.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college focuses on overall development of the students and provides the following facilities.

- Cultural committee room measuring 400 sq. ft. for cultural activities.
- A large air conditioned state of art auditorium with an area of 8000 sq. ft with a stage area of 1000 sq. ft. and a seating capacity of 1000. It is equipped with 4 speakers, 2 subwoofers, 2 monitors and 1 signature 20-mixer and 2 LCD screens.
- A smaller air conditioned auditorium with an area of 2300 sq. ft., seating capacity of around 300.
- A well-maintained quadrangle in the college premises spread

across 5276 sq. ft., open space used for activities and events.

- An open area with a stage used as a yoga and meditation zone as well as an open area for practice of street plays and sports.
- Indoor sports facility measuring 1500 sq. ft. with sports equipment for both indoor and outdoor games.
- A gymkhana with equipment measuring 980 sq. ft.
- Arrangements for hiring sports ground for annual athletic meet and football coaching.
- NSS room equipped with a computer with internet connectivity and a printer.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/4.1.2%20Same%20for%20addtional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/4.1.2%20Same%20for%20addtional%20information%20link.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/4.1.3%20-%20Same%20for%20ad dtional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/4.1.3%20-%20Same%20for%20ad dtional%20information%20link.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

23.73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated with MCIM Library Management Software since 2010 and is upgraded into a cloud-based system. The system thus allows multi user remote access and is user friendly. The software has the following modules: Circulation/Transactions: Library uses circulation module for issue and return. --: For accessioning and entries of textbooks, reference books, donated books. -Subscription/Serial Management: This module facilitates tracking of periodical subscription. -Labels/Barcoding: Software gives spine label and barcode for books, barcode for patrons which can be scanned for quick circulation of books. -Footfalls: Student attendance in library is recorded by scanning the barcode present in students ID card -Web--OPAC: Remotely searching of library documents and their availability. - Reports: Facilitates generation of reports like footfall, book purchase, creation of accession registers, fine collection, periodicals, top books issued and top users issued book. In addition to subscribed e-resources such as INFLIBNET N-list and authentic free, open source and public domain resources are also provided. The college has a separate section with dedicated systems and computers to access e-resources. Details of e-resources are displayed in the e-resources section of the library. Students are allowed to use personal laptops and devices for academic purposes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/Copy%20of%204.2.1%20ADD%20INFO%20LINK%2022-23.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_4/Copy%20of%204.2.1%20ADD%20INFO%20LINK%2022-23.pdf</a>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
--	--------------------------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.02**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**298**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college upgrades its IT facilities on a regular basis and the details of the upgraded facilities available in the college are as

under :

- Internet service with a 50 mbps speed leased line and broadband connection with 100 mbps speed and 49 Wi-Fi routers

for teaching-learning purposes which are used by students and staff.

- 208 computers for students with following configuration:

Processor i3, P4, Dual Core etc. 8 GB/4GB RAM, 1TB/500 GB HardDisk, 3.8 GHz CPU Speed.

- 3 state of the art computer laboratories including language laboratory with computers which are updated with latest software and hardware and one electronics laboratory with a computer and latest equipment such as IOT kit, Raspberry pi kit and digital electronics kit.

- ICT enabled classrooms

- Tally ERP 9, and MICM software are used for administration purposes.

- Teach Us ERP system for student admission and Examination module for online examinations.

- SmartOffice software using face recognition for monitoring staff attendance

- A college website developed and hosted by I-Digitize.

- Securite End Point Security Console antivirus license

for computer security and Sophos XG 135 firewall protection for network protection.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2023/07/IT-Policy.pdf">https://valiacollege.co.in/wp-content/uploads/2023/07/IT-Policy.pdf</a>

#### 4.3.2 - Number of Computers

208

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

47.13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established systems for regular maintenance and utilization of all infrastructural facilities. The system operates through the coordinated work of two faculty, a full-time caretaker, a housekeeping agency, external agencies/private vendors for the maintenance of equipment through Annual Maintenance Contracts (AMCs). All complaints regarding infrastructure can be noted by staff in the complaint register maintained in the office which is checked and acted upon by the care taker. Overall cleanliness is the responsibility of the housekeeping agency and class IV employees who work as per a duty chart. The entire premises are under closed circuit camera surveillance this helps prevent loss and damage to property. The primary responsibility of the computer and electronics laboratories is with the faculty and laboratory assistants from the department of Information Technology. College has hired the services of a professional company for regular support services relating to computer hardware and software and their technical support personnel who is available on the premises for troubleshooting and coordinates with the laboratory personnel. The responsibility of maintenance of sports and fitness equipment is the responsibility of the gymkhana and sports in-charge. As a rule, only authorized/ designated personnel can access classrooms, laboratories, sports facilities and auditoriums.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2021/05/Procedures-and-Policies.pdf">https://valiacollege.co.in/wp-content/uploads/2021/05/Procedures-and-Policies.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
121	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
69	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>



File Description	Documents
Link to Institutional website	<a href="https://media.valiacollege.co.in/AQAR%2022-23/5.1.3%20Capacity%20Building%2022-23.pdf">https://media.valiacollege.co.in/AQAR%2022-23/5.1.3%20Capacity%20Building%2022-23.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1228

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1228

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**18**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**143**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

21

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

16

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The University of Mumbai does not provide any specific guidelines or norms for the constitution of the students council. In the absence of this the college has constituted a Students Council

consisting of academic toppers from all classes, representatives from sports, cultural and NSS. This ensures that student voices and needs are addressed through a formal and democratic platform.

The various academic and administrative bodies/committees of the college have student representatives. Each class has 2 (one male and one female) class representatives.

The college Development Committee and IQAC has two student members in each who attend all the meetings of the respective committee/cell and contribute their ideas and liaison between the class representatives and college management.

Students are also involved in need identification, planning and implementation of various associations departmental activities.

In the cultural committee students are contingent leaders for intercollegiate competitions that the college participates in. Students were the chairpersons and vice chairpersons of the various committees of Jallos our intercollegiate festival.

The N.S.S also has a core team of senior volunteers who are the leaders headed by a N.S.S General Secretary.

The editorial board for the college magazine is comprised of students who are involved in designing the magazine.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_5/5.3.2-%20-%20Same%20for%20additional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_5/5.3.2-%20-%20Same%20for%20additional%20information%20link.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

30

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college boasts a vibrant Alumni Association known as "Valia's Alumni Association" (Registration Number: MAH/MUM/394/2022/GBBSD), officially registered under the Societies Registration Act 1860 on February 22, 2022. Commencing its activities for the academic year 2022-2023, the Alumni Association initiated a thought-provoking session titled 'Chai pe Charcha,' fostering dialogue among members to brainstorm ideas for enhancing the college's development.

Throughout the year, numerous engaging activities were organized for both faculty and students. Notable sessions included a discourse by Methew Thomas, a senior engineer at Infosys, enlightening IT students on the Essence of Data Science. Additionally, Balram Vishwakarma, a seasoned content creator, led a workshop on 'Preparing for the Workplace,' offering valuable insights to students. Furthermore, Pravin Acharya, an aspiring movie director, screened his film, followed by an engaging discussion. Akita a commerce Alumni conducted a session on inclusivity for staff members.

Akhif Pathan facilitated a comprehensive two-day workshop on Tally Prime for first-year students, enriching their skills in accounting software. Gurudatta Ajgaonkar, a seasoned SEBI trainer, conducted an enlightening session on Introduction to Mutual Funds, benefiting both staff and students alike.

Alumni play pivotal roles in the college's decision-making bodies, including IQAC /CDC and offer invaluable feedback on syllabus development.

File Description	Documents
Paste link for additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2024/02/Alumni-Connect-Initiative-2022-23.pdf">https://valiacollege.co.in/wp-content/uploads/2024/02/Alumni-Connect-Initiative-2022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
---	----------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Cosmopolitan's Valia College was established in 1986 under the aegis of the Cosmopolitan Education Society with the driving motto -"Knowledge is nectar". The vision and mission are as under  
 Vision- To maintain the highest academic standards upholding the noblest ideals and moral values, to identify hidden talent, create enlightened, empowered and socially committed students and above all good human beings. Mission- To provide value-based quality education and training in an environment conducive to intellectual, social and cultural enrichment so as to mould responsible citizens with a harmonious blend of Indian traditions and modern technology for a better tomorrow. The vision and mission of the college places a strong emphasis on value-based quality education to mould students into socially responsible citizens. The institution encourages the active participation of all stakeholders in working towards the vision and mission. The Heads of Departments, Co-ordinators and faculty plan and conduct activities keeping in mind the vision and mission of the college. Socially responsible citizenship is fostered through the different curricular and extra-curricular activities conducted for the students. The institution at lays emphasis on ethical behaviour through words as well as actions thus displaying our commitment to our vision and mission.

File Description	Documents
Paste link for additional information	<a href="https://valiacollege.co.in/visionmissionobjective/">https://valiacollege.co.in/visionmissionobjective/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a democratic and participatory approach to governance and encourages the active participation of all stakeholders. The Governing Body delegates authority to the principal who, in turn shares it with the different levels of functionaries in the college. Decentralization and participative management functions at the college level through a mechanism for delegating authority and providing operational autonomy to all the various functionaries. The IQAC which has representatives of all stakeholders decide the thrust areas at the start of the academic year which are discussed and approved in the College Development Committee meeting and communicated to all. Heads of Departments and convenors of committees are given complete freedom to decide to the activities to be done in consultation with their members with a broad focus on the thrust areas. Student representatives are also involved in the process of activity planning. The plans along with the time lines and budgets are decided which are subsequently submitted to the principal for approval by the Head of department/ committee convenor. The plans prepared are reviewed from time to time and heads of departments/Convenors of different committees have the freedom to make necessary need -based modifications.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_6/6.1.2%20Same%20for%20addtional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_6/6.1.2%20Same%20for%20addtional%20information%20link.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares perspective plans for a 5-year period, currently the perspective plan for 2021-22 to 2025-26 is in effect and it focusses on three major areas - Infrastructure, Academic and Administrative. The plan envisages improving the IT and sports infrastructure, adopting green practices, and conducting audits, introducing new programs/divisions, introduction of outcome-based education, linkages with other institutions, research and innovation promotion, entrepreneurship, accreditation and office automation. The plan in effect has been partially accomplished as we have completed only one year into it. This is reflected in the investment towards implementation of ICT facilities in the classrooms and IT labs and environment friendly systems like solar energy panels, rain water harvesting systems and provisions for wet waste and E waste management in the campus. Training programs are held for faculty and administrative staff on a regular basis. The college has signed MOUs with other institutions for skilling and faculty and student exchange. Outcome based education has been implemented, program outcomes and course outcomes are written and attainment is calculated. Academic, administrative, green, energy and environment audits have been conducted. The college has E-Cell and a research cell to promote entrepreneurship and research.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2023/05/Perspective-Plan-21-22-TO-2025-26.pdf">https://valiacollege.co.in/wp-content/uploads/2023/05/Perspective-Plan-21-22-TO-2025-26.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The apex body is the Governing Council of Cosmopolitan Education Society. The organizational structure of the college is headed by the Principal which incorporates both the grant-in-aid and self-financed sections. The grant in aid section has only one program, in this section there are Heads of Departments, faculty and librarian. The self-financed section however has four undergraduate and two postgraduate programs with a Chief Coordinator and separate Co-ordinators for each program, faculty and librarian. The administrative section is also separate for both grant-in aid as well as self-financed sections. The grant in



aid section has an Office Superintendent, Head Clerk, senior, junior clerks and support staff (library attendant, peons). The Self- financed section has a head clerk, junior clerks and support staff (library/laboratory assistants, peons). The college also has a College Development Committee (CDC), IQAC, statutory as well as non-statutory committees. Appointment of staff is done on the basis of sanctioned seats received from the University of Mumbai and as per requirement stated by the governing council from time to time. There are codes of conduct for the students, teaching and non-teaching staff and policies relating to environment, divyangjan, gender sensitization, equity diversity and inclusion, infrastructure and research.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/NAAC/Criteria_6/6.2/6.2.1/Links_to_Policy_Documents.pdf">https://media.valiacollege.co.in/NAAC/Criteria_6/6.2/6.2.1/Links_to_Policy_Documents.pdf</a>
Link to Organogram of the institution webpage	<a href="https://valiacollege.co.in/wp-content/uploads/2023/09/Organogram-2023.pdf">https://valiacollege.co.in/wp-content/uploads/2023/09/Organogram-2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides for the following welfare measures: -  
 Provident fund benefit in the form of employee contribution as per statutory norms and an equal amount contributed by the employer; and the total amount is deposited at EPFO, Bandra. - Gratuity benefit to the permanent staff as per "The Payment of Gratuity Act" when the staff resigns or is provided with super annuities. - Admission of wards of staff members through management quota seats. Fee concession is also provided to the ward of staff members and to any staff pursuing higher education in the college. - Financial support and leave to staff for participating in seminars, workshops, conferences, enrolment for the courses and FDPs for their professional growth and development. - Several seminars and workshops are organized for the teaching and non-teaching staff on financial literacy, mental and physical well-being, professional growth, etc. - Felicitation of staff members for achievement of National level awards and completion 15 years service. - Collective celebration of festivals like Diwali, Sankrant and Navratri - Free counselling facilities and basic medical care. - Free Parking Facility on the campus. - Maternity Leaves to female staff members - Uniforms and Washing Allowances to Class IV employees

File Description	Documents
Paste link for additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2022/12/Financial-Support-Policy.pdf">https://valiacollege.co.in/wp-content/uploads/2022/12/Financial-Support-Policy.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

14

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows a performance appraisal system for all teaching and non-teaching staff. The performance of teaching and non-teaching staff in all programs are appraised on a yearly basis. The Academic Performance Indicators as decided by the UGC and implemented by the affiliating University are used for appraisal of full -time faculty. The concerned faculty fill up the self-assessment form along with all supporting documents which is then checked by the coordinators', chief coordinator as well as IQAC convenor. The observations are noted down and discussed with the respective faculty by the principal along with the Head of department /Coordinators respectively. Apart from the appraisal process discussed above student feedback is also collected online on a yearly basis for all faculty including visiting faculty who are exempt from API and the ratings obtained by faculty is also noted and specific issues if any are discussed. Every non-teaching staff member also fills up a self-appraisal form which is then checked by the Office Superintendent /Chief Coordinator. In the case of Class IV employees, the performance is evaluated by the office superintendent /head clerk in grant in aid and self-financed sections respectively and observations are discussed with the respective staff member.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/NAAC/Criteria_6/6.3/6.3.1/5Performance_appraisal_form.pdf">https://media.valiacollege.co.in/NAAC/Criteria_6/6.3/6.3.1/5Performance_appraisal_form.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions and the books of accounts and supporting evidences are subject to both internal and external audit every year to ensure financial compliance. Internal audit is conducted by Bhuta and sons and External audit is done by Nikhil Gandhi and Co. Regular internal audit permits monitoring of financial management of the institution. It is conducted objectively and designed to improve the institutions governance. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. External auditors thoroughly verify the income and expenditure details and the compliance report of audit is submitted to the management of the institution. It provides independent assurance that its control processes are operating effectively and simultaneously ensures total compliance with statutory requirements and obligations. These mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_6/6.4.1%20Same%20for%20addtional%20information%20link.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_6/6.4.1%20Same%20for%20addtional%20information%20link.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

NIL

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The college has one program which is within the grant in aid system funded by the state government. Six programs including two post graduate programs are self -financed and hence financially self-sufficient. The Bachelor of Commerce Program is under the grant in aid system; however, the state government provides only salary grants and all the other non-salary expenses have to be met by the institution from the college share of fees collected. The college is being managed with funds generated from fees and other miscellaneous sources. All major capital expenses involving infrastructure repair and renovation are carried out with financial support from the management. The college has a well-defined financial policy which ensures optimal utilization of finances for academic and other activities. Financial planning is done at the beginning of the academic year well in advance with efficient budgeting involving all concerned authorities. Apart from the fees, the sources of revenue include interest on Corpus, endowments, sponsorship for college festivals, funds from University for NSS activities. The management reviews all the financial activities through proper scrutiny of budgets and expenses and through internal and external audits and takes necessary steps to ensure that the college has a sound financial position.

File Description	Documents
Paste link for additional information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/MOU/6%20Income%20and%20Expenditure%20S tatement.pdf">https://media.valiacollege.co.in/AQAR%2022-23/MOU/6%20Income%20and%20Expenditure%20S tatement.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC, plays a significant role in contributing towards the quality assurance and enhancement strategies in the college. • IQAC has contributed towards preparing all the different policies in the college so as to ensure greater effectiveness and uniformity in decision making. • The IQAC has also been instrumental in initiating collaborative activities with different institutions. • The IQAC as the torch bearer of institutional quality places a lot of emphasis on technology adoption by both academic and administrative staff. • The IQAC promotes the spirit of research among staff and students by hosting research related workshops and sessions.

File Description	Documents
Paste link for additional information	<a href="https://valiacollege.co.in/">https://valiacollege.co.in/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an active IQAC established as per norms. The IQAC collects feedback on a regular basis, studies them and takes actions based on the suggestions received. The IQAC places a primary emphasis on continuous improvements in teaching and learning and the use of experiential and participatory learning like quiz competitions field and industrial visits. All matters relating to teaching pedagogy, preparation of the academic calendar, student review of teaching plans and ensuring continuous internal evaluation are regular practices that the IQAC adopts. IQAC reviewed the teaching learning process followed and suggested

the following improvements which were effectively implemented. The IQAC emphasized the need to have a learner centric approach towards teaching and learning with an emphasis on Outcome Based Education. In this direction the IQAC conducted a workshop on OBE in the year 2021-22 and the college faculty of all programs developed course outcomes. The Heads of Departments and coordinators developed PO for different programs. Once the PO PSO and CO were written mapping was undertaken and a method to calculate attainment were devised. The IQAC was instrumental in the adoption a learner centric approach towards teaching and learning with an emphasis on Outcome Based Education.

File Description	Documents
Paste link for additional information	<a href="https://valiacollege.co.in/wp-content/uploads/2024/02/PO-PSO-CO-CONSOLIDATED.pdf">https://valiacollege.co.in/wp-content/uploads/2024/02/PO-PSO-CO-CONSOLIDATED.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://valiacollege.co.in/wp-content/uploads/2024/02/Annual-Report-2022-23.pdf">https://valiacollege.co.in/wp-content/uploads/2024/02/Annual-Report-2022-23.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**



## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college follows the practice of gender equality in terms of benefits, opportunities to students regardless of gender in all its activities. Students - boys and girls are encouraged to participate in every event organized/ conducted by the college be it sports, academic / curricular or extra curricular. The college also has a gender equity promotion plan which acts as a framework for initiatives to be taken annually. The WDC ( Women Development Cell ) of the college is devoted to executing the gender equity promotion plan.

For the year 2022-2023 the initiatives taken include the following-

- Yoga session for our students to promote health
- We invited Dr. Sushanta Pai for interactive session on health syndrome of Polycystic Ovaries and healthy eating habits to avoid this.
- To highlight issues related to menstrual health and hygiene we invited Ms. Sanyukta Keluskar ( representative, Whisper , Proctor and Gamble ) to conduct a session for our students.
- A session on Financial Literacy " Project Laxmi" for our girl students and their parents was conducted by Dr Narayan Iyer, IDF.
- To promote the idea of self empowerment a session on " The Right to Self Defense" was conducted by Dr. Chaya Shah and Ms. Aruna Gupta

File Description	Documents
Annual gender sensitization action plan	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.1%20Annual%20Gender%20Sensitization%20Plan.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.1%20Annual%20Gender%20Sensitization%20Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.1%20Specific%20facilities%20for%20women%20BB.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.1%20Specific%20facilities%20for%20women%20BB.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>B. Any 3 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is guided by the sustainable principle of "Reduce, Recycle, Reuse". Efforts are made towards implementing this on all levels in all aspects of the functioning of the college. To encourage students to apply this principle EWaste bins are kept in prominently visible places . Our MOU with THRECO ensures that the EWaste collected is disposed in a safe manner. Regular sessions are conducted to create awareness regarding this by inviting speakers like Ms. Garima Jindal of THRECO .

Students collect plastic bottles and other plastic waste from the nearby vicinity and from their homes, these are then handed over to Bisleri for recycling.

Besides plastic collection students are also encouraged to donate old newspapers through a newspaper collection drive . These newspapers are then handed over to IDF where the proceeds of the

sales are used to fund underprivileged childrens' education.

Dustbins to collect waste are prominently displayed on every floor of the college building. The college has an MOU with Stree Mukti Sanghatna for wet waste management and wet waste compost thereby contributing to preserving the environment through sustainable measures.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
--	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
---	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college nurtures an environment which is inclusive of cultural, regional, linguistic, communal, socio-economic and other diversities.

- The college has equity diversity and inclusion policy which aims to create and nurture a diverse and inclusive community within the college.

- The college admits and provides equal opportunities to students of all castes, class and religion on the basis of merit and following the reservation policy as applicable.

- Celebrating plurality and diversity inherent part of Indian cultural ethos figures in our curricular and co-curricular activities.

- The college offers programs with courses which include in the syllabi topics which provide an overview of Indian society and foster an understanding of the multicultural diversity of Indian society, religion and the concept of diversity as difference

- Students are also encouraged to participate in National Integration Camps organized by the University of Mumbai.

- The college promotes linguistic pride among students by observing Hindi Bhasha Din (national language) and celebrating Marathi Conservation Fortnight (state language) .

Our efforts to encourage the practice of inclusivity also include a session for faculty and activities by the Rotaract club which aim

to provide students with experiences that evoke empathy- the key motivating factor in the practice of inclusivity

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Aiming at a holistic approach to education the college considers sensitizing students on various constitutional rights, values such as patriotism as a prime objective. For example under the 'Har Ghar Tiranga' campaign students were encouraged to participate in various competitions like essay writing, rangoli making, patriotic song singing etc all with the intention to promote patriotism. To cultivate a sense of constitutional obligation on 25th January 2022 on the occasion of national voters' day, a pledge taking ceremony was conducted in the college quadrangle.

In all Commerce and Arts programs, the college offers Foundation Course. The syllabus of this course has topics related to the Indian Constitution, fundamental rights and duties of Indian citizens as well as human rights and human values which sensitize the students about the constitutional obligations. Constitution Day is observed, and students take a pledge in a symbolic act of adhering to constitutional values. The college also has a Student Social Responsibility Cell which focuses on instilling in young students an awareness of their social

responsibilities. Republic Day and Independence Day(s) are observed, the flag is hoisted, and students organize various cultural programmes which instill values of patriotism and foster communal harmony.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.9%20Constituion%20BB.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.9%20Constituion%20BB.pdf</a>
Any other relevant information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.9%20Constituion%20BB.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Criteria_7/7.1.9%20Constituion%20BB.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>B. Any 3 of the above</b></p>
--	-------------------------------------

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	<p><b>All institutions under the banner of Cosmopolitan Education Society celebrate all days of national importance like Independence Day, Republic day, Teacher’s day, and other such days of national significance. All national festivals are celebrated with great enthusiasm to inculcate a sense of patriotism in the students. On the occasion of important national days like Independence day and Republic Day, the flag is hosted ,patriotic</b></p>
--	--

speeches and songs by students are presented. These presentations awaken a sense of patriotism and gratitude for the benefits of living in a free country.

The college takes great efforts to create an ambience of festivity during most major festivals. This is our attempt at reminding young students of their roots and the richness of Indian culture. Festivals like Raksha Bandhan, Diwali, Makar Sankranti, Navratri, and Christmas are celebrated with enthusiasm. National youth day - the birthday of Swami Vivekananda is observed by encouraging students to participate in an essay writing competition and pledge taking ceremony.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

#### Private and Corporate Scholarship for Deserving Students

- **Objective:** Provide financial assistance to students from middle and lower-middle-class families.
- **Context:** Many students, particularly affected by COVID-19, faced financial instability impacting enrollment rates.
- **Practice:** Indiabulls donated Rs. 7,51,800 benefiting 36 students, while private donors contributed Rs. 75,000.
- **Evidence of Success :** 58 students received a total of Rs. 8,06,800, easing financial burdens and boosting morale.
- **Problems Encountered:** Corporate donor's strict documentation requirements posed challenges for some deserving students.

### BEST PRACTICE II

#### Cyber Shiksha for Cyber Suraksha



- **Objective:** Raise awareness about cyber security.
- **Context:** Rising cyber fraud incidents necessitate awareness and vigilance.
- **Practice:**Quick Heal Foundation conducted training sessions in colleges, reaching 74,000 students. Maharashtra Cyber and Quick Heal Foundation collaborated for the program.
- **Evidence of Success:**Recognized achievements include awards for students and faculty and monetary remuneration totaling Rs. 5,09,600. Improved communication and presentation skills among IT students.
- **Problems Encountered:** Some schools faced scheduling challenges to incorporate training sessions due to packed academic calendars.

File Description	Documents
Best practices in the Institutional website	<a href="https://valiacollege.co.in/wp-content/uploads/2024/02/Best-Practices-2022-23-1.pdf">https://valiacollege.co.in/wp-content/uploads/2024/02/Best-Practices-2022-23-1.pdf</a>
Any other relevant information	<a href="https://media.valiacollege.co.in/AQAR%2022-23/Best%20Practices%20Evidence.pdf">https://media.valiacollege.co.in/AQAR%2022-23/Best%20Practices%20Evidence.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In response to the evolving needs of education, Valia College endeavors to transcend conventional expectations by nurturing socially conscious individuals capable of global impact, aligning with its mission to cultivate sensitive citizens. In collaboration with the longstanding Rotaract Club, the college established a chapter, fostering meaningful engagement for students. Notable initiatives in the 2022-2023 academic year include: (1) Stray animals adoption drive, promoting compassion and unity among all life forms; (2) "E-erase your E-waste" campaign, raising awareness on responsible gadget usage amidst pervasive technology; (3) "Run for Leprosy" event, emphasizing healthy living and endurance; (4) Tree plantation drive on Earth Day, advocating for green spaces in urban environments; and (5) "Samavesh" sports event for the differently abled, fostering inclusivity and acceptance. These endeavors not only impart valuable life lessons but also prepare students for diverse workplaces emphasizing inclusivity

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

? To initiate the process for applying for autonomous status of the college.

? To design and offer innovative employment-oriented Add-on courses.

? To seek collaborative opportunities with institutions for industry exposure through internships, training and placements.

- To organize faculty development programs in collaboration with Universities and other colleges