



IQAC MEETING AGENDA

Meeting of IQAC members will be on **Friday, 11th August 2023** in the
Conference Room at 10:30 am

1. To read and confirm the minutes of the previous IQAC meeting held in the academic year 2022-2023.
2. Introduction of IQAC members for the year 2023-24
3. To analyse and discuss NAAC Peer Team Visit.
4. To inform the members about :
 - a. The status of AQAR 2021-2022
 - b. The status of AQAR 2022-2023
 - c. The status of Academic Plan
5. To update committee about Commemorative Days and Staff Development Academy (SDA) and type of activities to be conducted under it.
6. Any other matter with permission of the Chair

B. Bandekar

IQAC Coordinator



Cosmopolitan's
Valia Chhaganlal Laljibhai College of Commerce &
Valia Lilavantiben Chhaganlal College of Arts
D.N. Nagar, Andheri (West), Mumbai – 400 053

Date:- 11th August 2023

Minutes

IQAC

Following are the minutes of the meeting of IQAC meeting held on Friday, August 11th, 2023 at 10:30 am in the conference room . Following members were present for the meeting:

	Members	Signature
Chairperson of IQAC, Principal	Dr.(Mrs.) Shobha A. Menon	
Teachers Representative	Mr. Arvind A Panchal	
Teachers Representative	Ms. Rajlaxmi Nayak	
Teachers Representative	Mr. Sandeep Kamble	
Teachers Representative	Dr.(Mrs.) Neena Nair	
Teachers Representative	Mr. Amin Mirza	
Teachers Representative	Ms. Ifa Khan	
Teachers Representative	Ms. Aarti Patkar	
Teachers Representative	Ms. Apeksha Chitari	
Member from Management	Mr. Bharat Valia	
Member from Management	Mr. Ajit Balan	
Senior Administrative Officer	Ms. Reema Talekar	
Administrative Staff	Mr. Gaurav Bolar	
Students Representative	Ms. Tatva Kambli	
Students Representative	Ms. Rubina Ansari	
Alumni Representative	Ms. Riddhi Shah	
Employers Representative	Mr. Jaimin Shah	
Industrialist Nominee	Ms. Garima Jindal	
Stakeholders Nominee	Ms. Krupa Kamble	
IQAC Coordinator	Dr. (Mrs.) Bageshree P. B. Bandekar	

IQAC MINUTES

Chairperson of IQAC, Principal Dr. (Mrs) Shobha Menon, presided over the meeting. The meeting began with the IQAC coordinator welcoming the members to the first IQAC meeting for the academic year 2023-24.

1. Minutes of the previous meeting held in the year 2022-23 were read and confirmed.
2. IQAC Coordinator briefed the members about the role and operations of IQAC and NAAC for increasing the overall quality of education in the institution.
3. The NAAC Per Team visit report and Metric Wise score was discussed and the Principal gave her insights on new measures to be taken. Recommendations of the NAAC Per Team members were read and discussed.
4. A & B : The IQAC coordinator informed the members about the status of AQAR for 2021-22 (was resubmitted)and 2022-23(was in process)
C. Academic Plan was discussed, all heads of departments and association were asked to submit their activity related documentation the IQAC within 2 days of the event.
5. List of activities that have been conducted till date was discussed and appreciated. This year IQAC has initiated Faculty development programs and Staff Development Activities for teaching and non-teaching staff members.
6. Under any other matter, following were discussed:
National level research conference by Research Cell
Faculty Development Programs under Staff Development Academy

B.B. Bandekar

Dr. Bageshree P. Bangera Bandekar
IQAC Coordinator



Cosmopolitan's

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D.N. Nagar, Andheri (West), Mumbai – 400 053.

IQAC Meeting

Agenda

Meeting of the IQAC members will be held on Wednesday, 31st January 2024 in the Conference Room at 10:30 AM

1. To read and confirm the minutes of the previous IQAC meeting held on 11th August 2023
2. To inform the members about the status of AQAR 2022-23.
3. To update the members about the days and activities that have been conducted
4. To update the members about the activities that are scheduled to be conducted as per the academic calendar.
5. Staff picnic to Imagica is scheduled for 17th February 2024 as a gesture to acknowledge and appreciate the efforts of our staff members towards the NAAC re accreditation 3rd cycle.
6. Any other matter with permission of the chair.

B. Bandekar

IQAC Coordinator



Cosmopolitans

**Valia Chhaganlal Laljibhai College of Commerce & Valia Lilavantiben Chhaganlal
College of Arts**

**Minutes
IQAC**

**Following are the minutes of the meeting if IQAC meeting held on Wednesday, 31st
January 2024, at 9:00 am in the conference room. Following members were present for the
meeting**

Chairperson of IQAC, Principal	Dr.(Mrs.) Shobha A. Menon	<i>Shobha Menon</i>
Teachers Representative	Mr. Arvind A Panchal	<i>AAPanchal</i>
Teachers Representative	Ms. Rajlaxmi Nayak	<i>Rajlaxmi</i>
Teachers Representative	Mr. Ankit Bandal	<i>Ankit Bandal</i>
Teachers Representative	Dr.(Mrs.) Neena Nair	<i>NMN</i>
Teachers Representative	Mr. Amin Mirza	<i>Amin</i>
Teachers Representative	Ms. Ifa Khan	<i>IK</i>
Teachers Representative	Ms. Aarti Patkar	<i>APatkar</i>
Teachers Representative	Ms. Apeksha Chitari	<i>A.C.Chitari</i>
Member from Management	Mr. Bharat Valia	<i>Bharat Valia</i>
Member from Management	Mr. Ajit Balan	<i>Ajit Balan</i>
Senior Administrative Officer	Ms. Reema Talekar	<i>Reema Talekar</i>
Administrative Staff	Mr. Gaurav H Bolar	<i>Gaurav Bolar</i>
Students Representative	Ms. Tatva Kambli	<i>Tatva</i>
Students Representative	Ms. Rubina Ansari	<i>Rubina</i>
Alumni Representative	Ms. Riddhi Shah	
Employers Nominee	Mr. Jaimin Shah	
Industrialist Nominee	Ms. Garima Jindal	
Stakeholders Nominee	Ms. Krupa Kambli	
IQAC Coordinator	Dr. (Mrs.) Bageshree P. B. Bandekar	<i>B.Bandekar</i>

IQAC MINUTES

IQAC meeting was held on Wednesday, 31st January 2024 at 9.00 am in the college conference room and following matters were discussed:

1. The minutes of the previous IQAC meeting held in the academic year 2023-2024 on 11th August 2023 were read and confirmed.
2. The members were informed that the AQAR for the year 2022-23 was in progress and the last date was 29th February 2024 and IQAC would ensure the AQAR is submitted before the due date.
3. The members were informed about the days and activities that have been conducted and scheduled * (*separate list attached*):
4. To update the members about the IQAC activities that are scheduled to be conducted as per the academic calendar.
 - a. Feedback :
 - stakeholders on curriculum–current year students, parents, employers
 - students – teaching – learning
 - alumni (final year batch of 22-23) on overall college
 - b. Preparations of AQAR 2022-23 was in process and thereafter to begin with the AQAR of 2023-24
 - c. Audits : Library Audit was to be conducted at the end of the year
 - Gender Audit – data is collected
 - Academic & Administration Audit is in process
5. Staff picnic to Imagica, a theme park was scheduled for 17th February 2024 as a gesture to acknowledge & appreciate efforts of our staff members towards NAAC re-accreditation 3rd cycle.
6. Any other matter with permission of the chair:
 - Electoral Club to conduct Voter registration proposal shared by Shri Ajit Balan for our students
 - Preparations of Cosmos Jallos, our intercollegiate fest was discussed
 - Discussion was held on Job Fair to be conducted by Placement Cell.

**Attachment : *Days and Activities conducted / scheduled
(between 12th August 2023- 31st January 2024)**

IQAC Activities

For Teaching Staff:

- Session on the topic 'Teaching and Learning Pedagogies – UK perspective' was conducted by Dr. Conrad Coelho – a faculty from University of Sheffield, UK, on 22nd August 2023.
- Session on the topic 'Optimizing Customer Experience in the Academic Environment' – was conducted by Mr. Praveen Bangera, CEO of Xverse, Dubai, on 18th January 2024.
Principal suggested the management to have a one-on-one meeting with resource person in near future to understand how optimising Customer Experience can benefit our college.
- Online One-week Faculty Development Programme (FDP) on NATIONAL EDUCATION POLICY 2020 from 03 - 09 October 2023 in association with Ramanujan college under the aegis of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, Ministry of Education and all our faculty members completed this FDP.
- Staff and Students participated in guided walk tour on 24th August 2023 to Mahakali Caves (with English Dept) organised with Ridhi Joshi, Prof. in History who has done commendable work in sharing archaeological and heritage knowledge.

For Administrative staff :

- C. A Pravin Kakade, Founder and Partner, N. P.K and Co. LPP, conducted two Financial literacy workshops titled 'How to achieve Financial Goals,' one on 31st August and second on 10th October 2023 to celebrate World Investor Week- 2023.
- A Three days workshop on Online file management, Google sheets and doc, Google forms and Canva between 29th and 31st January 2024. The sessions were to be conducted by our inhouse faculty members.

Collaborations of the year 2023-24:

The college has signed MOUs with various institutions for social projects, for Faculty Exchange and Students Exchange programme, for skill development and internship and placement opportunities, etc. such as:

Anudip Foundation, Ask foundation, Reach Education Action Programme, Flyhigh Aviation Academy, Akshara Women's Resource Centre (Gender equity), TeachUs, GPM Degree College, Technoserve, Bharatiya Jain Sanghatna–Smart Girl Programme & Career Guidance

Cultural Committee

- Festival celebrations – Diwali, Makarsankranti, Garba, Raksha bandhan
- Christmas -party and celebration with the children of Sneh Sadan
- Days observed - Sanskrit day, Hindi Diwas , Marathi Bhasha Diwas
- Competitions - Poster making , Story Writing Competition and Essay Solo dance, Rangoli, diya decoration, painting, kite making
- Days Celebrations - Traditonal, Retro, Bollywood, Back to school, Saree / Tie
- Jallosh Fest in collaboration with Student council with around - 60 participating colleges

Rotaract Club

- WORLD HUMANITARIAN DAY – Societal Awareness Rally, Class To Class Awareness, DAY- Expressing Gratitude Towards civil servants, menial workers our class IV employees.
- Seminar On Ill Effects of Tobacco
- Installation Ceremony
- E- Rase Your E- Waste with THRECO – 100 kgs
- Each One Teach One Campaign - Dance training Sessions to Sneh Sadan inmates
- Ganpati Visarjan- Beach Cleanup Drive
- Cyclathon- On Occasion Of World Heart Day
- Our team participated in Cricket Tournament & Football Tournament
- Visit To Old Age Home – Veera Desai
- Students volunteered at Stray Happy Dog Adoption Drive
- Beach Cleanup Drive on International Volunteers Day –
- Rotary Zone 2 A Fest (Red) – Represented Valia College (HOD) in the Personality Contest
- Celebrated Christmas by participating in Joy Food Drive
- CPR (Cardiopulmonary resuscitation) Session for students by Rotary Club – Juhu Beach

Library Committee

- National Librarian Day – Memory Game Competition for staff members
- A session on Role Of IPR and Ethic in Academics and research
- Reading Inspiration Day - Poetry Recitation
- Online Workshop on IPR, patents and design filling for students

Scheduled

- Book Exhibition
- World IPR Day – for staff
- Library Audit

NSS

- A 7 days residential Camp in Nov at Vangaon
- Aids Awareness Week in December - Poster making , Rally, human chain, flash mob
- Road safety Month January - Poster Making , Session by authorities, Rally
- Collaboration - The Movement NGO–against Human trafficking, Jai Foundation for beach cleanup - Versova, Juhu, Madh, Mumbai police- Crowd Controlling during Visarjan, BMC – Pulse Polio Campaign, National Committee for World Without War for conducting awareness sessions
- Activities at adopted areas - Shitladevi, Joseph Patel Wadi - Yoga , Aids Awareness, Rally, streetplays, etc.
- Meri Mati Mera Desh, Swachch bharat Abhiyan,
- Blood donation camp – scheduled in February

E-Cell and Incubation Centre

The National Startup Day 2024 session by entrepreneurs “My Startup, My Dream”

E- Cell - Business Stalls –

Cakes & munchies, Monaco Bite’s, The Vegtickle, Yum Yum Corner, Yum Yum Spot, BURGER QUEEN, And Designer Bangles stall

Placement Cell

- Visit to JP Morgan in association with Antarang Foundation
- Ongoing - Technoserve Training Cum Placement
- Conducted Two days capacity building bootcamp sessions with Antarang in association with TATA group and JP Morgan India Pvt. Ltd
- Reap NGO - 18 students selected for internship
- Aditya Birla - 1 student selected for full time placement

Scheduled

Job Fair and placements with more than 25 companies

Nature Club

- Seed Ganesha making workshop for teachers
- Soil Conservation Day
- Trekking - Lonavla - Koraigad

Scheduled

- National Energy Saving Day –Poster and Audio Clip Competition
- World Wildlife Day - Face painting and mask making
- World Sparrow Day – commencing water to feed birds campaign
- International Forestry Day - Tree plantation

BSC IT

- Session On Data Warehousing under ACI :- Unlocking Mobile Development- Mr Aliraza.
- Cyber Security Training - Quickheal activities - More than 67000 students – 10 teams of 2 students each (August 23 to December 23)
- Nominated for 6 categories-teachers, college and students

Scheduled

- Workshop on Robotics
- Safer internet day - poster making competition
- International Day Of Mathematics

COMMERCE - Aided

- Film Screening and Quiz Competition - "Life Journey of Visionary Entrepreneurs"
- "World Investment Week (WIW) 2023 (Online) with Dept. of BAF on - "Empowering Investors for Sustainable Growth"
- Online session on Introduction to Financial Markets with Krisha Foundation

ACCOUNTANCY - Aided

- Session - Capital Markets & by Mr.Amogh Gothoskar
- Session- Tally Prime by Alumni Mr. Akhif Pathan
- Debate
- Session-Mutual funds & career opportunities -Mr. G Ajgaonkar

Scheduled - Group presentation competition

Standing Committee For SC/ ST

Career guidance session for SC/ ST students -Dr. Waghela

BMS

- 3 days CB sessions – Interview & Resume Writing Session

Scheduled

- Brand Bazaar
- Capacity building session on presentation skills
- National Management Day
- FC department – ‘Vibrant India’ Cultural exhibition for First Years, showcasing varied Indian cultures through dance and exhibits.

BAF

- ITR – 3 DAYS CB Sessions by CA Sujit Tiwari
- Investment Awareness Seminar - with Commerce dept

Scheduled

- Seminar on Digital Currency – CB sessions
- Financial Literacy – (RBI Financial Week)

BAMMC

Folk Dance Series – Lavani – Maharashtrian Folk & Bihu- Assamese Folk

Students Council

- Responsibility of Students Council Elections – Ms. Varsha Girhe unopposed
- JALLOSH INTERCOLLEGIATE FEST – 2 DAYS

ICC & COCC

Awareness Regarding Sexual Harassment – session by Dr. Deepa Chitnis and Poster Making Competition

Scheduled

Exhibition Awareness Regarding Sexual Harassment

WDC

Self Defence Workshop :- National Girl Child Day

Scheduled

International Women’s Day celebration

SSRC

Human Rights Day- Essay Writing Competition

Stall by members of Jijamata Bachat Ghat



Dr. Bageshree P. Bangera Bandekar

IQAC Coordinator



Cosmopolitan's

Valia Chhaganlal Laljibhai College of Commerce & Valia Lilavantiben Chhaganlal College of Arts

D.N. Nagar, Andheri (West), Mumbai – 400 053

IQAC 3rd Meeting

Agenda

1. To read and confirm the minutes of the previous IQAC meeting held on 31st January 2024
2. To inform the members about the submission of AQAR 2022-23.
3. To update the members about the days and activities that have been conducted.
4. To update the members about the IQAC activities scheduled:
 - Work allocation to criteria heads for AQAR 2023-24
 - Feedback from stakeholders
 - Performance Appraisal
 - Record keeping – collection of student reviewed teaching plans
 - Agenda and minutes of various departments, committees and associations
 - Reports of all activities conducted by departments, committees and associations
 - Academic Audit for the year 22-23
5. Any other matter with permission of the chair.

Dr. Bageshree P. Bangera Bandekar
IQAC Coordinator



IQAC Meeting Minutes

Minutes of the IQAC meeting held on Monday, 18th March 2024 at 9:30 AM in the Conference Room.

Following members were present for the meeting:

Chairperson of IQAC, Principal : Dr.(Mrs.) Shobha A. Menon	<i>Shobha Menon</i>
Teachers Representative : Mr. Arvind A Panchal	<i>A.A. Panchal</i>
Teachers Representative : Ms. Rajlaxmi Nayak	<i>Rajlaxmi</i>
Teachers Representative : Mr. Ankit Bandal	<i>Ankit Bandal</i>
Teachers Representative : Dr.(Mrs.) Neena Nair	<i>NMN</i>
Teachers Representative : Mr. Amin Mirza	<i>Amin</i>
Teachers Representative : Ms. Ifa Khan	<i>Ifa</i>
Teachers Representative : Ms. Aarti Patkar	<i>Aarti Patkar</i>
Teachers Representative : Ms. Apeksha Chitari	<i>A.C. Chitari</i>
Member from Management : Mr. Bharat Valia	<i>Bharat Valia</i>
Member from Management : Mr. Ajit Balan	
Senior Administrative Officer : Ms. Reema Talekar	<i>Reema Talekar</i>
Administrative Staff : Mr. Gaurav H Bolar	<i>Gaurav H Bolar</i>
Students Representative : Ms. Tatva Kambli	
Students Representative : Ms. Rubina Ansari	
Alumni Representative : Ms. Riddhi Shah	
Employers Nominee : Mr. Jaimin Shah	
Industrialist Nominee : Ms. Garima Jindal	
Stakeholders Nominee : Ms. Krupa Kambli	
IQAC Coordinator : Dr. (Mrs.) Bageshree P. B. Bandekar	<i>B.Bandekar</i>

Minutes Of The Meeting

IQAC

Minutes of the IQAC meeting held on 18th March 2024 in the conference room of the college.

Chairperson of IQAC, Principal Dr. (Mrs) Shobha Menon, presided over the meeting. The meeting began with the IQAC coordinator welcoming the members to the third IQAC meeting for the academic year 2023-24

1. Minutes of the previous meeting held on 31st January 2024 were read and confirmed.
2. The members were informed about the days and activities that have been scheduled and this efforts of coming up with different activities was appreciated by the members
3. The members from the management appreciated the work of the Electoral Literacy club for registering 462 new voters during the Jallos Fest from 1st to 17th February 2023.
4. To update the members about the developments in conducting feedbacks from various stakeholders
5. Members of the management displayed a strong interest in the initiatives undertaken by the Rotaract Club of the college and committed to provide support through their established connections.
6. It was decided to complete most of AQAR work for 2023-24 by this year end as the data would be fresh and easily accessible.
7. A suggestion was made to the management members to arrange yearly staff picnics as part of the staff welfare academy, which would carry some significance in NAAC.
8. The chairperson recommended arranging the systematic display of documents in the IQAC room for convenient access as and when needed.

Activities Conducted since 31st January 2024	
1	Jallos - 2nd and 3rd February
2	Gender Audit - 8th February
3	Cyber Shiksha for Cyber Suraksha awards 2024 - Quick Heal Foundation
4	Robotics Workshop - 25th February
5	B.Com.(A&F) department - 2 days capacity building session on 'NCDEX Investor Awareness Programme on 16th & 17th February
6	Library - Book Exhibition cum Sale - 14th and 15th February

7	B.M.S department observed National Management Day by organising a poster making competition ‘Business leaders of the world- on 21st February
8	Placement Cell conducted interviews for Internship program in association with Graphene for B.A.M.M.C students on– 13th February
9	Placement Cell – Organised an Intercollegiate Job Fair, 13 companies were involved (including Bharti Airtel ltd and Kotak Education) on 29th February
10	Internal Complaint Committee – Observed international day (4th March) on ‘Fight against sexual exploitation’ by organising an exhibition of posters made by students on the topic Awareness regarding Sexual Harassment on 4th and 5th March
11	WDC – Celebrated International Women’s Day, through a session on ‘Cervical Cancer’ for girl students, addressed by Dr Anshumala Kulkarni, from Kokilaben Dhirubhai Ambani hospital on 9th March
12	BMS Department organised an Intercollegiate Business Competition - Brand Bazaar 2024 with more than 20 stalls, 10 intercollegiate, 14 from our college and one CSR – a stall by a visually handicapped person on 9th March
13	FYBMS, FYBAF and FYBAMMC Organised ‘Vibrant India’ cultural programme showcasing varied Indian cultures through dance and exhibits on 11th March
14	NSS – <ul style="list-style-type: none"> • Pulse Polio Immunization Drive - 3rd March, 2024 at BMC Lokhandwala Health Post K/West Ward • Mega Blood Donation Camp - 10th February in association with Mahatma Gandhi Blood Centre Mumbai, Sevak Trust, Shivsahyadri Pratishthan and The Movement India, 182 Blood Units were Collected
15	Rotaract Club <ul style="list-style-type: none"> • Students volunteered for InnerWheel’s Eye Checkup Camp on 26th February and assisted senior citizens throughout the process • In collaboration with Inner Wheel Club of Bombay Midwest organised session on EACH ONE TEACH ONE CAMPAIGN for parents of students from St. Mary School, Santacruz East on "How to Use Online Payment Platforms- Gpay / Paytm/ PhonePe” on 1st March 2024. • Volunteers helped plant trees for the Mission Green Mumbai Tree Plantation Drive on 3rd March 2024 at Government General Hospital, Malad West.

	<ul style="list-style-type: none"> • "Save Sparrows Campaign" on 13th March 2024, as an initiative towards "WORLD SPARROW DAY" on 20th March.
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Activities Conducted by IQAC in the current year	
1	Orientation for FY Students on 5 th August 2023
2	Session by Dr. Conrad Coelho as a Staff Development Initiative on Teaching and Learning Pedagogies – UK Perspective on 22 nd August for teaching staff members
3	A workshop on Financial Literacy – How to achieve financial goals for administrative staff members on 31 st August
4	The second session on Financial Literacy – How to achieve financial goals for administrative staff members on 10 th October
5	A session on Optimizing Customer Experience In the academic environment by Mr Praveen Bangera on 18 th January 2024 for teaching staff members
6	3 Days FDP for administrative staff members on Online file management in Google Drive , Introduction to Google Docs and Spreadsheets , Introduction to Canva from 29 th to 31 st January

B. Bandekar

IQAC Coordinator



Cosmopolitan's

Valia Chhaganlal Laljibhai College of Commerce & Valia Lilavantiben Chhaganlal College of Arts
D.N. Nagar, Andheri (West), Mumbai – 400 053.

IQAC Meeting

Agenda

Meeting of the IQAC members will be held on Monday, 29th April 2024 in the conference room at 11:00 AM

1. To read and confirm the minutes of the previous IQAC meeting held on 18th March 2023
2. To inform the members about the status of AQAR for the year 2022-23.
3. To provide a criteria wise update on AQAR for the year 2023-24
(to be presented by respective criteria heads)
4. To discuss the feedback received from students.
5. To update the members about the Academic Audit for the year 2022-23.
6. Any other matter with permission of the chair.

B. Bandekar

IQAC Coordinator



Cosmopolitans
Valia Chhaganlal Laljibhai College of Commerce & Valia Lilavantiben Chhaganlal
College of Arts

IQAC Minutes

Following are the minutes of the meeting if IQAC meeting held on Monday, 29th April 2024 in the conference room. Following members were present for the meeting

IQAC Composition -2023-24

Chairperson of IQAC, Principal	Dr.(Mrs.) Shobha A. Menon	Sashera Menon
Teachers Representative	Mr. Arvind A Panchal	A. A. Panchal
Teachers Representative	Ms. Rajlaxmi Nayak	Rajlaxmi
Teachers Representative	Mr. Ankit Bandal	Ankit Bandal
Teachers Representative	Dr.(Mrs.) Neena Nair	NMN
Teachers Representative	Mr. Amin Mirza	Amin
Teachers Representative	Ms. Ifa Khan	Ifa
Teachers Representative	Ms. Aarti Patkar	Aarti Patkar
Teachers Representative	Ms. Apeksha Chitari	A. Chitari
Member from Management	Mr. Bharat Valia	Bharat Valia
Member from Management	Mr. Ajit Balan	Ajit Balan
Senior Administrative Officer	Ms. Reema Talekar	Reema Talekar
Administrative Staff	Mr. Gaurav H Bolar	Gaurav H Bolar
Students Representative	Ms. Tatva Kambli	Tatva
Students Representative	Ms. Rubina Ansari	Rubina Ansari
Alumni Representative	Ms. Riddhi Shah	Riddhi Shah
Employers Nominee	Mr. Jaimin Shah	Jaimin Shah
Industrialist Nominee	Ms. Garima Jindal	Garima Jindal
Stakeholders Nominee	Ms. Krupa Kambli	Krupa Kambli
IQAC Coordinator	Dr. (Mrs.) Bageshree P. B. Bandekar	B. Bandekar

Minutes of the meeting held on 29th April 2024 in the conference room of the college.

Chairperson of IQAC, Principal Dr. (Mrs) Shobha Menon, presided over the meeting. The meeting began with the IQAC coordinator welcoming the members to the fourth IQAC meeting for the academic year 2023-24

1. Minutes of the previous meeting held 18th March on were read and confirmed.
2. The heads of criteria presented updates on their work status and reassured that they would meet the deadlines they had previously estimated.
3. Criteria heads were asked to collect data from the library and administrative office wherever required as early as possible.
4. It was suggested that intra college activities should be taken from all departments and associations including Cultural Committee
5. The Chairperson of IQAC recommended continuously reminding NAAC about our AQAR for 2022-2023 through their portal until the issue was resolved. This was effectively addressed by NAAC on May 2nd, and our AQAR for 2022-2023 has now been submitted
6. Alumni feedback on the effectiveness of teaching, fairness in competitive exams, interactions with administrative and teaching staff, as well as the quality of library, computer, and sports facilities, was gathered and discussed ..
7. The IQAC coordinator proposed drafting a WhatsApp message for mentors to send to students, aiming to gather information about students who have appeared for competitive exams.
8. Members from the management suggested to conduct soft skills sessions for Administrative and Teaching Staff Members.
9. The meeting concluded with expressions of gratitude extended to the Chairperson for her guidance and support

B. Bandekar